AGENDA

This meeting is held by virtue of the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local

Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020

These Regulations came into force 4th April 2020

UK Statutory Instruments 2020 No. 392 PART 2 Regulation 5 (as emailed to all councillors on 6th April 2020)

The meeting will be held via the Zoom platform, joining invitations are above and will be published on the Battisford

Parish Council website http://www.battisfordpc.org.uk or please contact the clerk clerk@battisfordpc.org.uk

2020/22 VICE CHAIRMAN`S WELCOME and RECORDING OF MEETING

a. To establish whether it is the intention of any person to record the meeting.

2020/23 APOLOGIES FOR ABSENCE

1. Council to receive apologies for absence
2. Council to consent to accept apologies received

2020/24 ELECTION OF CHAIRMAN and VICE CHAIRMAN

1. Cllr P Lambotte has resigned as Chairman/ Councillors had been made aware of this previously by email
2. To elect a Chairman and to agree that the Acceptance of Office may be signed outside of the

meeting

To elect a Vice Chairman and to agree that the Acceptance of Office may be signed outside of the

meeting

2020/25 DECLARATIONS OF INTEREST

To receive Members’ declarations of Disclosable Pecuniary Interests (as defined by the Relevant

Authorities (Disclosable Pecuniary Interests) (Regulations 2012) where these Disclosable

Pecuniary Interests have not already been entered into the register and relate to a matter to be

considered.

2020/26 PUBLIC PARTICIPATION

Members of the public may speak about specific items on

this agenda provided they have advised the parish clerk of their wish to comment

or join the meeting by 21

st September 2020

2020/27 UPDATES FROM COUNTY and DISTRICT COUNCILLORS

a.

b.

To receive an update from County Councillor K. Oakes (County Report emailed to Councillors

previously)

To receive an update from District Councillor Dr D. Pratt (District Report emailed to Councillors

previously)

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2020/28 MINUTES OF THE PARISH COUNCIL MEETING held on 21st July 2020 PAPER A

a. To agree the accuracy of the minutes of the meeting 21st JULY 2020 and to agree that delegated

authority be given to the Chair to sign the minutes outside of the meeting

b. Matters arising not on this agenda

2020/29 BPC NOTICE OF VACANCY

a. To note that the Notice of Vacancy for 2 Councillors was displayed on all Noticeboards and on

the website from 14th September 2020, and to note that the Monitoring Officer has been

informed.

PAPER B

2020/30 MATTERS RELATING TO PLANNING APPLICATIONS FOR BATTISFORD

a. To note the Decision Notice received Application DC/20/01666: Demolition of substantial part of

existing agricultural building and erection of new B1 commercial buildings at Manor Farm Church

Road Battisford IP14 2HE. Outline planning permission has been granted

PAPER C

b. To note the Decision Notice received Application DC/20/01701: demolition of existing

agricultural buildings, erection of 7 new buildings in existing farmyard. Outline planning

permission has been granted

PAPER D

2020/31 MATTERS RELATING TO THE PLAY AREA

a. Update on mound slide repair (Cllr Cook)

b. Update on ping pong table (Clerk)

c. Update on annual inspections (Clerk)

2020/32 MATTERS RELATING TO THE PUNCH BOWL AS AN ASSET OF COMMUNITY VALUE

To note the confirmation from MSDC that the Punch Bowl Inn is now an asset of community

value

PAPER E

2020/33 TEMPLATE LETTER TO UTILITIES (Cllr Cook will take this item)

To discuss the template to be sent to utilities providers to ascertain service capability PAPER F

2020/34 CYCLE ROUTES AND OAK TREE PLANTING (D/Cllr Pratt will take this item- follow on from

conversation with Cllr Lambotte)

To discuss the project as suggested by D/ Cllr Pratt

2020/35 LGA BOUNDARY REVIEW RESPONSE CONFIRMATION PAPER G

To confirm acknowledgement of BPC comments re. land to the north of Straight Road- new

development of nine dwellings (Query July 2020 meeting)

2020/36 MATTERS RELATING TO INSURANCE

a. To discuss the October 2020 renewal of the Battisford Parish Council insurance. The clerk has

obtained four quotations. Clerks recommendation is Penn Insurance (see attached paper)

PAPER H

2020/37 CHAIRS ITINERARY and REPORTS (on the night)

a. Chairs report to include

(i) Handover to clerk of Community Shop books

(ii) Start time of meetings- change to 7pm, discuss

b. Councillors reports

2020/38 FINANCE/ AUTHORISATION OF PAYMENTS

a.

Expenditure

To approve itemised expenditure/ invoices for payment July/September 2020 and authorise

payment of same

PAPER I

b. To discuss the allocation of Reserve monies

2020/39 EXCHANGE OF INFORMATION

To exchange any relevant information at the discretion of the Chairman

2020/40 EXCLUDED ITEM

To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public be

excluded from the meeting due to the confidential nature of the business to be discussed at

item 2020/21

DATES OF FORTHCOMING MEETINGS: For up to date information please see BPC website

http://www.battisfordpc.org.uk/battisford-parish-council/meetings/ October 20th 2020, November 17th 2020