AGENDA

This meeting is held by virtue of the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime

Panel Meetings) (England and Wales) Regulations 2020 These Regulations came into force 4th April 2020

UK Statutory Instruments 2020 No. 392 PART 2 Regulation 5

2021/74 CHAIRMAN`S WELCOME and RECORDING OF MEETING

To establish whether it is the intention of any person to record the meeting.

2021/75 APOLOGIES FOR ABSENCE

a.

b.

Council to receive apologies for absence

Council to consent to accept apologies received

2021/76 DECLARATIONS OF INTEREST

To receive Members’ declarations of Disclosable Pecuniary Interests

(as defined by the Relevant Authorities (Disclosable Pecuniary Interests)

Regulations 2012) where these Disclosable Pecuniary Interests have not

already been entered into the register and

relate to a matter to be considered.

2021/77 CO-OPTION OF PARISH COUNCILLOR

a. To co-opt a Parish Councillor by BPC councillors vote

b. To agree that the relevant documents may be signed outside of the meeting

2021/78 PUBLIC PARTICIPATION

Members of the public may speak about specific items on this agenda provided they have

advised the parish clerk of their wish to comment or join the meeting by 18th January 2021

2021/79 UPDATES FROM COUNTY and DISTRICT COUNCILLORS

a.

b.

To receive an update from County Councillor K. Oakes (County Report emailed to Councillors

previously)

To receive an update from District Councillor Dr D. Pratt (District Report emailed to

Councillors previously)

2021/80 MINUTES OF THE PARISH COUNCIL MEETING held on

a. To agree the accuracy of the minutes of the meeting held on 17th November 2020 PAPER A

b. To agree that delegated authority be given to the Chair to sign the minutes outside of the

meeting

c. Matters arising not on this agenda

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2021/81 MATTERS RELATING TO PLANNING APPLICATIONS FOR BATTISFORD

a. Email consultation on application DC/20/05778 - Highfields Farm, Hascot Hill, Battisford,

Stowmarket Suffolk IP14 2HL

Confirmation of consensus of councillors views as emailed to councillors December 2020

(expiry date 8

th January 2021) NO COMMENT

PAPER B

b. To Note: BMSDC DECISION NOTICE Approval of planning application reference:

DC/20/04933 Date Proposal & Location of Development: Householder Application - Erection

of single storey rear extension (following demolition of existing conservatory). Newberry

House, Mill Road, Battisford, Stowmarket Suffolk IP14 2LL, copied to cllrs 30.12.2020

PAPER C

c. To Note: BMSDC DECISION NOTICE Approval of planning application reference DC/20/04165

Proposal & Location of Development: Erection of 1No agricultural workers dwelling subject

to an occupancy condition. Tye Farm, Straight Road, Battisford, Stowmarket Suffolk IP14 2HD

E W Durrant and Sons Pump Hill House Market Hill Diss IP22 4 JZ

Copied to councillors 20.11.2020

PAPER D

d. Punchbowl Development: To discuss remaining matters:

(i) Cllr Pope suggests - The developers have tidied up the site, should we be chasing

about the hedging and how do we do this?

(ii) Cllr C Nicholas suggests - We also need to get:

a) the sign removed and

b) discuss the parking area which still needs to be cleared/finished

e. Sunnica East and West 500MW Solar Energy Farm: statutory consultation response

To discuss the Battisford Parish Council response to the consultation, copied to councillors

23/11/2020

PAPER E

d. BMSDC Joint Local Plan: Pre-Submission 2020

To Note that the Battisford Parish Council response was sent on 23/12/2020

PAPER F

e. To discuss APPLICATION FOR PLANNING PERMISSION - DC/21/00002 sent to councillors

05/01/2021

Proposal: Full Planning Application - Severance of garden and erection of 1No dwelling and

garage (re-submission of DC/19/02290).

Location: The Beeches, Straight Road, Battisford, Stowmarket Suffolk IP14 2LZ

Consultation period ends 25th January 2021

PAPER G

f. Planning Consultation Request - DC/21/00169 emailed to cllrs 12/01/2021

APPLICATION FOR AGRICULTURAL DETERMINATION - DC/21/00169 Proposal: Application to

determine if prior approval is required for proposed; Erection, Extension or alteration of a

building for agriculture or forestry use. Location: Land, Mill Road, Battisford, Suffolk

2021/82 SID REPORT (Cllr Cook) PAPER H

To receive the Speed Indicator Device Report from Cllr J Cook

2021/83 MATTERS RELATING TO BATTISFORD NOTICEBOARDS

a. To confirm that recent information has been displayed on Battisford Noticeboards, with

thanks to Cllr Wilson for her assistance

b. Update on repairs to noticeboards (Ref: Minute 2020 67a.)

2021/84 CHAIRS ITINERARY and REPORTS (on the night)

a. Chairs report: to include acknowledging support and/or service to the Battisford community

b. Councillors reports

2021/85 ENVIRONMENTAL MATTERS

a. Update on Battisford Tree Survey: a consensus has been achieved by email (December 2020).

It was agreed that BPC will conduct our own survey, calling in contractors for remedial work

as and when necessary. Working group to be confirmed and lead councillor appointed to

take this forward. Cllr Wicking has produced a Draft Tree and Woodland Management Plan,

circulated to all councillors 04/01/2021

PAPER I

b. To discuss email from Mr C Knock (emailed to cllrs 06.01.2021). Mr Knock has potted several

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trees and will be happy to replace any planting that does not survive the winter.

c. Update on the Quiet Lanes initiative

d. Green initiative and Locality budget funding

To discuss the email sent by D/Cllr D Pratt to Cllr J Pope 3/12/2020, and ideas on an

appropriate project/ lead/ working group

PAPER J

2021/86 MATTERS RELATING TO THE CEMETERY

a. Review of Battisford Cemetery Regulations PAPER K

b. Review of pricing structure PAPER L

c. To discuss the re-setting of the cemetery gates

d. To discuss trimming back the Yew trees at the entrance to the cemetery

2021/87 REVIEW OF INTERNAL AUDITORS REPORT

a. Update on compliance with internal auditor’s report

2021/88 GOVERNANCE: REVIEW OF POLICIES, PROCEDURES and REGULATIONS

a. Adoption of Battisford Parish Council Financial Regulations (NALC 2019) PAPER M

b. Review of Battisford Parish Council Standing Orders PAPER N

c. Review of Battisford Parish Council Code of Conduct (Recommend review once the outcome

of the outstanding NALC formal review is advised)

d. Review of Battisford Parish Council Co-option Policy PAPER O

e. Review of Battisford Parish Council Emergency Plan PAPER P

f. Review of Battisford Parish Council Guiding Principles - Street Naming PAPER Q

g. Review of Battisford Parish Council Internal Control Systems PAPER R

h. Review of Battisford Parish Council Reserves Policy PAPER S

i. Playing Field Agreement - update

2021/89 FINANCIAL MATTERS

a. December 2020 to January 2021 Accounts, payments due (showing invoices and bank

account) and Income: To discuss and authorise payment of the invoices payable and to

authorise payment of same

PAPER T

b. To discuss and approve the Precept on Charging Authority form 2021-2022 and to agree

delegated authority to the Chairman and the clerk to sign outside the meeting

PAPER U

2021/90 EXCHANGE OF INFORMATION

To exchange any relevant information at the discretion of the Chairman

2021/91 EXCLUDED ITEM

To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public be

excluded from the meeting due to the confidential nature of the business to be discussed at

item 2021/86 (commercially sensitive)

DATES OF FORTHCOMING MEETINGS: for up to date information please see BPC website

http://www.battisfordpc.org.uk/battisford-parish-council/meetings/

February 23rd 2021, March 23rd 2021, April 20th 2021, May 18th 2021, June 22nd 2021