**BATTISFORD PARISH COUNCIL**

Clerk: Teresa Davis 07719208444

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**The PRESS and PUBLIC are invited to attend, the Councillors are SUMMONED TO ATTEND THE BATTISFORD PARISH COUNCIL MEETING to be held at Battisford Village Hall on 17thMay 2022 commencing at 7.00pm**

**Signed:**

**AGENDA**

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| 2022/30 | **MEETING ADMINISTRATION – Previous Chair to open meeting** |  |
| a.b.c.d. | To Elect the Chair and Vice Chair of Battisford Parish CouncilTo sign Acceptance of Declaration of OfficeTo consider & Approve Apologies for absenceTo receive Declarations of interest on agenda items |  |
| 2022/31a. | **To Approve the Draft Minutes of the Parish Council Meeting of 15th March 2022 and for the Chair to sign as a true record**Matters arising from the minutes of 15th March 2022 |  |
| 2022/32a.b.c. | **PUBLIC PARTICIPATION - For members of the public, County Councillors & District Councillors to speak**Public invited to speakTo receive Suffolk County Council report from Cty Cllr K OakesTo receive District Council report from Dst Cllr D Pratt |  |
| 2022/33a.b.c.d. | **Chair and Councillor Reports / Updates** (on the night not requiring a decision) Chairman reportCouncillor report(s)SID Report & ANPR updateClerk report |  |
| 2022/34 | **To discuss and agree proposed dates for Parish Council meetings up to May 2023 and the APM for 2023** |  |
| 2022/35a.b.c.d.e.f.g.h.i. | **To discuss & adopt or readopt the following policies, forms and codes of practice:-****Transparency Code for Smaller Authorities****ICO Model Publication Scheme****Management Risk Assessment****NALC Financial Regulations** **NALC Standing Orders 2020****Internal Control Statement and to appoint a non-authorised member for the internal control review for 2022-2023****LGA Model Code of Conduct 2020****Data Consent Form****Data Policies** |  |
| 2022/36 | **To discuss forming new Committees or Working Groups for 2022-2023** |  |
| 2022/37 | **To discuss & approve Bankers for 2022-23** |  |
| 2022/38 | **To discuss and approve 4th Quarter (end of year Accounts)** |  |
| 2022/39 | **To review and approve a Restatement of 2020-2021 Accounts** |  |
| 2022/40 | **To review and approve Internal Auditor Report for 2021-2022 accounts** |  |
| 2022/41 | **To review & approve the Annual Governance & Accountability Return Section 1 (Resolution required)** |  |
| 2022/42 | **To review & approve the Annual Governance & Accountability Return Section 2 (Resolution required)** |  |
| 2022/43 | **To review & approve the Certificate of Exemption** |  |
| 2022/44 | **To discuss the Governance Review being undertaken by BMSDC (27th May)** |  |
| 2022/45 | **To discuss the National Grid Upgrade Consultation – GREEN ( 16th June )** |  |
| 2022/46a.b.c.d.e. | **ENVIRONMENTAL/ FACILITY / ASSET MATTERS**To discuss Dangerous Dog Report in the VillageTo discuss Festival of Suffolk Torch Rally – providing a contact in the villageTo discuss the Pond on The GreenTo discuss the need for using Wifi at the Village HallTo discuss purchasing two benches for the Play Area of the Green. |  |
| 2022/47a. | **Neighbourhood Plan**To review the information from the Neighbourhood plan working group and decide on the findings |  |
| 2022/48a.b.c.d.e.f.g.h. | **FINANCE****To advise Payments Made after meeting of 15th March 2022**1. **Volunteer Expense (replacement Padlock for Gate) – £17.80**
2. **iCloud Website & Email fees - £145.00**
3. **Clerk Wages for April - £304.98**
4. **Clerk backdated Pay (1.75% rise) - £33.00**
5. **Purchase of materials for Village Sign Repair - £38.85**

**To advise of reoccurring payments expected for 2022-23**1. **Standing Order for lease of The Green - £325**
2. **Direct Debit to the ICO – £35.00**
3. **Bank charges for the yr - £72.00**

**To advise of Income received up to 30th April 2022**1. **BMSDC Precept - £6,525.00**
2. **BMSDC CIL - £349.85**

**To discuss and authorise payments of invoices payable in May 2022**1. **Volunteer Expenses (remaining bricks for Village Sign) - £57.60**
2. **SALC Membership - £266.65**
3. **Clerk wages May – £304.98**
4. **Clerk Office Allowance & Mileage - £53.10**

**Balance of Accounts as of 9th May 2022:-****Current Account - £21,810.71****Savings Account - £943.84****Savings Account - £2,370.63****To appoint a non-authorised council member to undertake quarterly reviews** **To discuss and approve the Village Hall grant application of £300****To discuss contributing to funding a Jubilee Celebration**  |  |
| 2022/49a.b. | **This item is Closed to the public on the grounds of sensitive personal information – the Chair will ask those in the public area to leave**To discuss and approve Clerk HolidayTo discuss and approve Office Allowance |  |
| 2022/50 | **Items for the next agenda, annual meeting on 19th July 2022****NOTE: new dates for 2023****Tuesday 17th January 2023****Tuesday 21st March 2023****Tuesday 16th May 2023 Annual Parish Council Meeting & AVM** |  |