**BATTISFORD PARISH COUNCIL**

Clerk: Teresa Davis 07719208444

clerk@battisford-pc.gov.uk

<http://www.battisford-pc.gov.uk>

**The PRESS and PUBLIC are invited to attend, the Councillors are SUMMONED TO ATTEND THE BATTISFORD PARISH COUNCIL MEETING to be held at Battisford Village Hall on 20th February 2024 commencing at 7.00pm**

**Signed:** 

**AGENDA**

|  |  |  |
| --- | --- | --- |
| 2024/10 | **MEETING ADMINISTRATION** |  |
| a.b.c.d.e. | Chairman’s welcome & to establish any intentions to record the meetingRemembrance of Chris KnockApologies for AbsenceNotice of resignations receivedDeclarations of Interest on agenda items |  |
| 2024/11a. | **To Approve the Draft Minutes of the Parish Council Meeting of 16th January 2024 and for the Chair to sign as a true record**Matters arising from the minutes of 16th 2024 not on the agenda or in the Clerk report |  |
| 2024/12a.b.c. | **PUBLIC PARTICIPATION - For members of the public, County Councillors & District Councillors to speak**Public invited to speakTo receive Suffolk County Council report from Cty Cllr K OakesTo receive District Council report from Dst Cllr D Pratt |  |
| 2024/13a.b.c. | **Chair and Councillor Reports / Updates** (on the night) Chairman reportCouncillor report(s) not requiring a decisionClerk report |  |
| 2024/14a.b. | **GOVERNANCE and PROTOCOLS**To discuss new councillor project lead for the Neighbourhood Priorities Statement (PPP/NPS).To ensure signatures for banking are up to date |  |
| 2024/15a. | **Consultations including Planning****BMSDC Joint Local Validation List** – closing date 4th March“A Local Validation List is there to detail what plans are required for different planning applications eg**:** when elevation plans, floorplans or street scene plans are required, in addition to the location plan which is always required. It will also list the other supporting information that should accompany the application” |  |
| 2024/16a.b.c.d.e. | **FINANCIAL MATTERS****Balance of Accounts as of 31st January 2024:-****Current Account - £5,663.79****Savings Account - £13,218.11****To confirm payments made following meeting of 16th January 2024**1. **Clerk expenses, Ink Cartridge Purchase - £58.77**
2. **Annual rent for Village Green - £325.00**

**To authorise payments of invoices payable in Feb 2024**1. **Clerk Office Allowance, Expenses & Mileage – £21.70**
2. **Clerk Wages February - £475.97**
3. **Community News (was Barcliff) donation - £150.00**

**To formally note the VAT Reclaim sent to HMRC for the period April 2021 to December 2023 of £4,576.51****To discuss and formally confirm the Internal Auditor for 2024-2025** |  |
| 2024/17 | **To discuss if there is a need to have Grit Bins in Battisford – Cllr Cook** |  |
| 2024/18 | **To discuss a Spring Litter Pick – Cllr Pope** |  |
| 2024/19 | **To discuss the Cemetery Gates – Cllr Greenwood** |  |
| 2024/20a.b. | **To review and approve arrangements for the APM (Annual Parish Meeting)**Date – currently 21st May following the Parish Council Annual MeetingVenue & refreshments |  |
| 2024/21 | **Items for the next agenda, next meeting on 19th March 2024 at 7pm** |  |

Link for Planning <https://planning.baberghmidsuffolk.gov.uk/online-applications/>

Link for Local Validation List (LVL) consultation <https://www.smartsurvey.co.uk/s/MI47PE/>

Email sent 22nd Jan 2024 with links to updates of the LVL