



BATTISFORD PARISH COUNCIL

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MINUTES OF THE BATTISFORD PARISH COUNCIL VIRTUAL MEETING HELD ON TUESDAY 19th May 2020 (held on the Zoom platform)

This meeting was held by virtue of the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020

These Regulations came into force 4th April 2020

UK Statutory Instruments 2020 No. 392 PART 2 Regulation 5 (as emailed to all councillors on 6th April 2020)

The public and press had been invited to attend via the Battisford Parish Council website

Present at the meeting

Cllr N Cleaver (Chairman)

Cllr D Wicking (Vice Chairman)

Cllr P Lambotte

Cllr J Pope

Cllr S Zethraeus

Cllr C Nicholas

In attendance: N Glading (Parish clerk)

2020/242	<u>CHAIRMAN'S WELCOME and RECORDING OF MEETING</u> a. The Chairman welcomed attendees. No recording to be made	
2020/243	<u>APOLOGIES FOR ABSENCE</u> a. Council received apologies for absence from C/Cllr K Oakes, D/Cllr D Pratt b. Council consented to accept the apologies received	
2020/244	<u>DECLARATIONS OF INTEREST</u> None	
2020/245	<u>PUBLIC PARTICIPATION -</u> None	
2020/246	<u>UPDATES FROM COUNTY and DISTRICT COUNCILLORS</u> a. To receive an update from County Councillor K. Oakes (C/Cllr Oakes had given apologies) b. To receive an update from District Councillor Dr D. Pratt D/Cllr Pratt had given apologies)	
2020/247	<u>MINUTES OF THE PARISH COUNCIL MEETING held on 21st April 2020</u> a. The minutes of the Parish Council meeting held on 21 st April 2020 were AGREED with the following amendment: Add Cllr C Nicholas to attendees The Chair was authorised the to sign the same.	

2020/248	<p><u>MATTERS ARISING FROM the MEETING 21st April 2020</u></p> <p>a. BPC Emergency Plan: Cllr P Lambotte is preparing a matrix plan. This is to be an Agenda item each month under Chairs report. Cllr Lambotte will circulate before next meeting.</p>	Cllr Lambotte
2020/249	<p><u>MATTERS RELATING TO PLANNING APPLICATIONS FOR BATTISFORD</u></p> <p>a. NOTED: Decision Notice: Application Reference: DC/20/00050 Proposal & Location of Development: Full Planning Application - Engineering works to increase size of pond (retention of) Bevants Farm Barn, Burnt House Lane, Battisford, Stowmarket Suffolk IP14 2NE</p> <p>b. NOTED: Comment from Mr Prentice re DC/20/00050 regarding the above decision: Proposal: Full Planning Application - Engineering works to increase size of Pond (retention of) Location: Bevants Farm Barn, Burnt House Lane, Battisford, Stowmarket Suffolk IP14 2NE</p> <p>Cllrs had discussed this on 17th March 2020. It was AGREED that there is no change in Battisford Parish Councils original decision, no relevant change in circumstances. It was NOTED if an applicant is unhappy with a decision made by District, it should be taken up with Mid Suffolk District Council.</p> <p>c. To comment on Application DC/20/01564 Proposal: Householder application - Erection of pitched roof over existing garage Location: 4 Bowl Road, Battisford, Stowmarket, Suffolk IP14 2LG (previously emailed to councillors)</p> <p>Cllrs agreed to SUPPORT the application (unanimous)</p> <p>d. To comment on Application DC/20/01666 Proposal: Application for Outline Planning Permission (access to be considered). Demolition of substantial part of existing agricultural building, and erection of new commercial buildings with associated parking and access Location: Manor Farm, Church Road, Battisford, Stowmarket Suffolk IP14 2HE (previously emailed to councillors)</p> <p>Cllrs agreed to SUPPORT the application (unanimous)</p> <p>e. To comment on APPLICATION - DC/20/01701 Proposal: Application for Outline Planning Permission (access to be considered). Demolition of existing agricultural buildings. Erection of 7no new dwellings in existing farmyard Location: Manor Farm, Church Road, Battisford, Stowmarket Suffolk IP14 2HE (previously emailed to councillors)</p> <p>Cllrs agreed to SUPPORT the application (5 in favour, 1 opposed) It was reported by a councillor and NOTED that there are local residents concerned about the increase in traffic that the development would generate.</p>	
2020/250	<p><u>REPORT ON FOOD BANK/ POP UP SHOP</u></p> <p>a. Update on provision of Battisford food bank/ pop up shop from Cllrs Cleaver and Lambotte.</p> <p>b. Cllr Cleaver reported that today was last day of the shop opening. It has all gone well. Cllrs Lambotte and Cleaver, with the help of community volunteers, will clear the village hall tomorrow.</p>	

	<p>On Thursday the District Council will pick up redundant double freezer. Professional industrial cleaners are coming in Saturday. The locks will be changed, it is anticipated that the pre school will re-open.</p> <p>Trading income- outstanding bills stock/ cleaning. Christa John and other volunteer: small trophy (one idea /engraved glass paperweight) The £1,500 pledged by PC has not been used</p> <p>Independent funding all accounted for</p> <p>It was AGREED that specific volunteers should receive a small (trophy) in recognition of their outstanding community service.</p> <p>Trading income: this has been independently accounted for and is apart from parish Council accounts.</p> <p>There are some outstanding bills stock, plus the cost of deep cleaning to be met. cleaning (engraved glass paperweight) The £1,500 pledged by PC has not been used. Cllr Cleaver will supply the final accounts.</p> <p>The report from Cllr Cleaver was NOTED and Cllrs Cleaver and Lambotte thanked for their work.</p>	
2020/251	<p>CLERKS REPORT</p> <p>a. A grant application was sent to Ms Rainbird, and she was invited to attend.</p> <p>b. Confirmed that the Fete is cancelled, therefore no insurance need.</p> <p>c. Straw on roads: this was discussed, C/Cllr Oakes has escalated up from the Highways warden to the Highways engineer. The drains had been missed off cleaning schedule and this will be rectified. Unless there is a danger, debris on the roads is not an issue for Highways. Street cleaners are a Mid Suffolk District Council initiative.</p> <p>A resident has informed the Council that a local builder has put in an extra layer of drainage so the residents house will not flood.</p> <p>d. Clerk clarified that the 'Thank you' bench offer was sent for information only: no endorsement was implied.</p> <p>e. End of Year, compliance, etc. documents to SALC for the internal audit.</p>	
2020/252	<p>CHAIRS ITINERARY and REPORTS</p> <p>a. Chairs report: Cllrs Cleaver and Lambotte have been speaking to a retired fireman in the village who is interested in becoming a parish councillor. The Cllrs will copy the emails exchanged to the clerk to progress.</p> <p>The Community pub is applying for business loan. There are concerns that Battsford will lose this village amenity. Deferred to next meeting: Cllrs to decide if they are mindful to explore a new initiative. Clerk to investigate initial potential viability.</p> <p>b. Councillors reports: Cllr Lambotte reported that the SID will be moved next week. The purchase of the new brackets have already been agreed.</p> <p>Cllr Nicholas has ordered new pads for the defibrillators, to send invoice to clerk.</p> <p>Cllr Nicholas will continue to look at mobile library provision once lockdown ends.</p> <p>Clerk to investigate the naming of The Bowl Meadow development.</p> <p>Cllr Zethraeus will fill in the online form about fly tipping</p> <p>A black vehicle was seen speeding down Straight Road, vehicle registration number to be noted and an official report to Suffolk Police made.</p>	<p>Cllrs Cleaver and Lambotte</p> <p>Clerk</p> <p>Cllr Lambotte</p> <p>Cllr Nicholas</p> <p>Clerk Cllr Zethraeus</p>
2020/253	<p>FINANCE/ AUTHORISATION OF PAYMENTS</p> <p>The itemised expenditure/ invoices for payment were AGREED and signatories authorised to sign the same</p>	

Payee	Description	Amount payable	VAT
N Glading	Salary May 2020	£322.14	
N Glading	Inkjet (office supplies)	£38.75	£6.49
Mid Suffolk District Council	Litter & Dog bin emptying 01.04.2020 to 31.03.21	£309.58	£65.10
<p>a. It was AGREED (missed out at previous meeting)</p> <p>(i) Donation to Barclif Newsletter £100</p> <p>(ii) Donation to Battsford Village hall £150 (Broadband)</p> <p>b. The Cashbook, Payments received and bank reconciliation end of year 2019 to 2020 were NOTED</p> <p>c. Replacement cheque for Battsford & District Cricket Club (original has been confirmed by the BDCC as lost, and the clerk has stopped the cheque). Cllrs AGREED unanimously that the original decision would be upheld and the funding will be re-issued. This would not mean that the Battsford Parish Council Grants Policy is breached as the policy was agreed after the date that the BDCC grant was agreed. It was further AGREED that the Battsford Parish Council Grants Policy should be amended to allow for special circumstances.</p> <p>d. Unity Bank: Switchover date- as soon as possible, there are final account closure and switching forms to be signed, clerk to take to BPC signatories to be signed.</p>			
2020/254	<p>EXCHANGE OF INFORMATION</p> <p>a. To exchange any relevant information at the discretion of the Chairman</p> <p>Cllr Pope thanked the clerk for the CAB posters</p> <p>Close down of shop help will start at 9.30 am tomorrow at village hall</p> <p>Cllrs Cleaver and Lambotte were thanked for their efforts; there have been wonderful comments from shop and service users.</p>		

Clerk

DATES OF FORTHCOMING MEETINGS: For up to date information please see BPC website
<http://www.battsfordpc.org.uk/battsford-parish-council/meetings/>

At date of this Agenda: Tuesday 23rd June 2020
Tuesday 21st July 2020

Meeting ended 9.33pm