**BATTISFORD PARISH COUNCIL CEMETERY REGULATIONS & TABLE OF FEES**

1. Battisford Parish Council is the burial authority for Battisford parish. These rules set out in simple terms the Council’s policy with regards to the operation and maintenance of the Cemetery.

1. The Cemetery is an open space available for all to visit. It is a place for remembrance, peace and quiet reflection and the Council endeavours to ensure that it maintains the Cemetery for that purpose.

1. Burial in Battisford Cemetery is permitted to persons who live, or have previously lived, within the present parish boundary, normally within the last 5yrs. If you are not living within the Parish boundary, fees will be charged at non-parishioner rate. Battisford Parish Council reserve the right to define the term ‘parishioner’.

1. Grave plots cannot be reserved for unborn children or un-nominated persons.

1. Arrangements can be made with the Executive Officer for ashes to be scattered in the designated area, with a memorial plaque if required and this service is available to all.

1. Battisford Cemetery is a lawn type cemetery to allow ease of maintenance and will be mown regularly by the Parish Council except for the wildflower and fauna area.

1. Flatstones, kerbstones, fencing or any other forms of enclosure or border are not permitted nor is trenching, gravelling or other forms of boundary marking.
2. Potted or planted trees or shrubs are not permitted on or near the grave.
3. Windmills, chimes or other similar ornaments are not allowed on graves or cremation plots. The Parish Council reserves the right to remove these additions.

1. Natural flowers are preferred; all wreaths and flowers, when past their best will be removed, as will unsuitable artificial flowers.

1. The above rules are made so that a tranquil and dignified atmosphere can be maintained and we ask for your cooperation.

1. The selection of plots for graves shall be determined at the discretion of the Burial Officer.

1. The dimensions of any headstone on a grave shall not exceed 3 feet (91cm) in height above ground level and 2 feet 3 inches (69cm) in width and 3 inches (7.5cm) in thickness.

1. The dimensions of a plaque over cremated remains shall not exceed 12 inches (30cm) square and be of a suitable stone (black granite or York stone is preferred) and shall be laid flush with the ground. A memorial or flower holder may be placed but must not exceed 12 inches (30cm) in height.

1. The Parish Council reserves the right to tidy up neglected or untended graves.

1. The Council shall be indemnified by persons carrying out any work in the cemetery against any claims arising from all works. The Council accepts no liability for claims arising from work carried out by third parties.

1. The Council accepts no responsibility for damage or loss howsoever caused.

1. On at least an annual basis, Councillor Wardens appointed to the cemetery will make safety checks on memorial headstones. If any are found to be unsafe, the family of the deceased will be contacted to promptly arrange the securing of the headstones in the interest of public safety. In cases where a family cannot be contacted, or there is a delay in action, and the memorial is considered to be very unsafe and a danger, the Councillor Warden or the Burial Officer will lay the memorial down with respect and sensitivity.

# Current Table of Fees Date Effective: 1st October 2022

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| --- | --- | --- | --- |
| **Activity** | **Basis** | **Resident**  **Fees** | **Non Resident Fees**  ***(once eligibility confirmed)*** |
| **Burial & Interment Fees** | | | |
| Exclusive right of burial for a period of 100 years. Granted in occurrence of death. | For a grave space 8’ x 4’ (double depth) *(Fees include Deed of Grant)* | **£400.00** | **£500.00** |
| For a space for cremated remains (double depth) *(Fees include Deed of Grant)* | **£300.00** | **£450.00** |
| \* Burial of cremated remains - where exclusive rights of burial have been granted | **£100.00** | **£150.00** |
|  | \* Interment - where exclusive right of burial has previously been granted | **£150.00** | **£300.00** |
|  | \* Scattering of ashes (In designated area) | **£50.00** | **£100.00** |
| **Headstone and Monument Inscriptions** | | | |
| For the right to erect on a grave a headstone as specified in paragraph 10 (following purchase of exclusive rights of burial) | A headstone up to 3 inches (7.5cm) thick and not exceeding 3 feet (91cm/36”) in height from the ground line | **£50.00** | **£50.00** |
| For the right to erect on a grave a headstone as  specified in paragraph 11 (following purchase of exclusive rights of burial) | Memorials for interred cremated remains  Black granite or York stone up to 12 inches (30cm) square, laid flush with the ground. A memorial or flower holder may be placed not to exceed 12 inches (30cm) in height. | **£25.00** | **£25.00** |
| Once area is confirmed | Plaque  6” x 3” (150mm x 75mm/15cm x 7.5cm) or scattered ashes area (design approved by parish council) | **£15.00** | **£15.00** |
|  | Additional Inscription on existing memorial (*All memorials are subject to Parish Council approval. Walled graves, kerbs or grave edging are not allowed (see para 9))* | **£25.00** | **£25.00** |
|  | Replacement headstone/memorial  (*All memorials are subject to Parish Council approval)* | **£50.00** | **£50.00** |

**\*Fees do not include grave diggers charges**

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| **Activity** | **Basis** | **Resident**  **Fees** | **NonResident Fees**  ***(once eligibility confirmed)*** |
| **Transfer to Exclusive Right of Burial** | *Transfer of burial rights from one purchaser to another eligible purchaser.* | **£82.50** | **£247.50** |

All fees are payable to Battisford Parish Council who reserve the right to make alterations from time to time.

# Last Reviewed: 27th September 2022 Review Due: September 2024