

Battisford Parish Council

I hereby give notice that the Annual Parish Meeting and Annual Meeting of Battisford Parish Council will be held on Tuesday 16th May 2017 at 7.00pm, in the Community Centre, Straight Road, Battisford.

Signed: Clerk

Agenda

Annual Parish Meeting – 7.00pm

1. Introductions
2. Apologises
3. Minutes of Annual Parish Meeting held on 17th May 2016
4. Matters arising from the minutes
5. Parish Council Chairman's Report
6. County Councillor's Report
7. District Councillor's Report
8. Local organisation/club reports
9. Parishioner questions, suggestions and comments

Annual Parish Council Meeting – 7.30pm

1. Election of Chairman and Declaration of Office as Chairman
2. Election of Vice-Chair
3. Declaration of Office – Vice Chair and the Officers of the Parish Council
4. Return of electoral expenses
5. Apologises for absence
6. Declarations of Interest
7. Public forum
8. Minutes of meeting held on Tuesday 4th April 2017
9. Matters arising from minutes
10. County Councillors Report
11. District Councillors Report
12. Parish Council Chairman's Report
13. Planning
 - a. Applications received for consideration
 - i. 1341/17 - 1 Lionfield Cottage, Straight Road, Battisford IP14 2HD - To re-render external walls, move front door, add front porch, change two doors into windows & change window openings
 - ii. 1484/17 - Paddock Cottage, Mill Road, Battisford IP14 2LL - Erection of two storey rear extension
 - b. Decisions received from MSDC
 - i. 1528/17 - Sunday School Cottage, Church Road, Battisford IP14 2HE - Non material amendment sought following grant of planning permission 0613/17 (Erection of a summerhouse) for a change of roofing materials – Permission granted
 - ii. 0613/17 - Sunday School Cottage, Church Road, Battisford, IP14 2HE - Erection of a Summerhouse – Permission granted
 - iii. 0590/17 - Welhams Meadow, Church Road, Battisford, IP14 2HF - Use of land for the siting of four holiday caravans with associated caretakers office and store room with WC facilities for member of the angling club. Installation of new septic tank – Permission granted
14. Finance
 - a. Accounts review to date
 - b. Payments received
 - i. MSDC – Precept - £5,362.50
 - ii. Full burial fee – T/L Maggie Brundish - £115.50
 - iii. Full burial fee – T/L Brian Gibbons - £115.50

- iv. Outstanding burial fee – T/L Janet Jensen - £24.75
 - v. Outstanding burial fee – T/L Hugh Hayward - £49.50
 - c. Payments to hand
 - i. S Meech – Overtime and Expenses - £132.92
 - ii. HMRC – Clerks Tax – £21.80
 - iii. SALC – Annual Subscription NALC included - £243.48
 - iv. Suffolkbiz – Suffolk Cloud Website Support and hosting 17/18 - £100.00
 - v. The Four Parishes Magazine – Donation - £30.00
- 15. Annual return approval and audit 16/17
- 16. BVHMC – grant request – floor replacement
- 17. Neighbourhood watch
- 18. Village green – moles
- 19. Village green – rubbish, gate, tyres
- 20. Play area
- 21. The Great Get Together in aid of Jo Cox Foundation – SALC email – 17th/18th June
- 22. Neighbourhood watch
- 23. Defibrillators
- 24. Suffolk Accident Rescue Service – Donation Request
- 25. Better broadband
- 26. Speeding
- 27. Homeless appeal project
- 28. East Anglian Air Ambulance clothing bank
- 29. Housing Needs Survey/Neighbourhood Plan
- 30. Correspondence
- 31. Any business for inclusion at the next meeting
- 32. Date and time of next meeting – Tuesday 27th June 2017 at 7.30pm