

## Battisford Parish Council

I hereby give notice that the Parish Meeting of Battisford Parish Council will be held on Tuesday 17<sup>th</sup> April 2018 at 7.00pm, in the Community Centre, Straight Road, Battisford.

Signed: .....  ..... Clerk

### Agenda

#### Battisford Parish Council Meeting – 7.00pm

1. Apologises for absence
2. Declarations of Interest
3. Public forum
4. Minutes of meeting held on Tuesday 20<sup>th</sup> February 2018 & Tuesday 13<sup>th</sup> March 2018
5. Matters arising from minutes
6. County Councillors Report
7. District Councillors Report
8. Parish Council Chairman's Report
9. Planning
  - a. Applications received for consideration
    - i. DC/18/01110 – Wonderleir, Straight Road, Battisford – Change of use of agricultural building to Class B1/B8
  - b. Decisions received from MSDC – None received
10. Finance
  - a. Accounts review to date
  - b. Payments received
    - i. MSDC – April Precept - £5362.50
  - c. Payments to hand
    - i. S Meech – Overtime and Expenses – £146.12
    - ii. Suffolkbiz – Website Hosting Apr 18- May 19 - £100.00
    - iii. SALC – Annual subscription - £251.95
    - iv. Trees and hedging – Tree stakes - £49.57
    - v. Playdale Playgrounds Ltd – 50% remainder of slide - £1869.60
11. Annual ongoing costs for defibrillators – CHT
12. Internal Audit Instruction Form from SALC – agreement and signature required
13. Internal Audit requirements for submission 22<sup>nd</sup> May 2018
14. Adoption of Model Code of Conduct
15. Annual return and external audit PKF Littlejohn
16. GDPR – Data Protection
17. Bus stop/shelter – see email
18. WW1 – see email soldiers sitting in pews
19. Local history group paperwork
20. SID location forms
21. Village Green & Play area including play area group and mole removal
22. Punchbowl – accounts/finance etc
23. Electoral review of Mid Suffolk – see letter
24. Correspondence
25. Any other business for inclusion at the next meeting
26. Date and time of next meeting – Tuesday 22<sup>nd</sup> May 2018 at 7.00pm for the Annual Parish Meeting and 7.30pm for the Annual Parish Council Meeting and Parish Council Meeting