



BATTISFORD PARISH COUNCIL

Clerk: Nicola Glading 6 Albert Rolph Dive, Lakenheath IP27 9DA
clerk@battisfordpc.org.uk
<http://www.battisfordpc.org.uk>

24th July 2019

AGENDA OF THE BATTISFORD PARISH COUNCIL MEETING TO BE HELD ON TUESDAY TUESDAY 30th JULY 2019 AT 7.30 PM IN THE VILLAGE HALL, BATTISFORD

1. RECORDING OF MEETING

To establish whether it is the intention of any person to record the meeting.

2. APOLOGIES FOR ABSENCE

- a) Council to receive apologies for absence
- b) Council to consent to accept apologies received

3. DECLARATIONS OF INTEREST

To receive Members' declarations of Disclosable Pecuniary Interests (as defined by the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012) where these Disclosable Pecuniary Interests:

- a) Have not already been entered into the register and
- b) Relate to a matter to be considered

To note that such interests so declared must be formally notified to the parish clerk and the Monitoring Officer at the District Council of the interest within 28 days.

4. PUBLIC PARTICIPATION

Members of the public may speak about specific items on this agenda which contain a recommendation, provided they have advised the parish clerk of their wish to speak no later than midday on the Friday before the meeting (or midday of the last working day of the week before the meeting). A list giving details of the name(s) and the relevant agenda item(s) will be circulated to Councillors before the meeting commences.

- a) A resident will speak at item 8

5. UPDATES FROM COUNTY and DISTRICT COUNCILLORS

- a) To receive an update from County Councillor J. Oakes
- b) To receive an update from District Councillor D. Pratt

6. MINUTES OF THE PARISH COUNCIL MEETINGS held on 18th June and 25th June 2019

- a) To receive the minutes of the Parish Council meeting held 18th June 2019 and to authorise the Chair to sign the same. **(PAPER A)**

- b) To receive the minutes of the Parish Council meeting held 25th June 2019 and to authorise the Chair to sign the same. **(PAPER B)**

7. MATTERS RELATING TO PLANNING APPLICATIONS FOR BATTISFORD

- a) No planning applications have been received
- b) To note the Appeals/ Decisions as advised by Mid Suffolk District Council Planning Dept:
 - (i) **DC/19/01952** Permission refused- date registered: 20-Apr-19 Proposal & Location of Development: Application for Outline Planning Permission (some matters reserved) - Erection of detached dwelling, garage and new vehicular access. Land Adjacent 2 Rosemary Cottages , Church Road, Battisford, IP14 2HF **(PAPER C)**
 - (ii) **DC/19/02271** Permission granted - date registered: 13-May-19 Proposal & Location of Development: Householder Planning Application - Erection of 3 bay garage building and extension of existing driveway. Lower Manor Farmhouse, Valley Road, Battisford, Stowmarket Suffolk IP14 2HW **(PAPER D)**
- c) To note the letter to Mid Suffolk District Council Development Control Committee re. DC/19/00174 Welhams Meadow, Church Road, Battisford, Suffolk. The comment was collated from email responses from BPC councillors, and the final copy agreed by the Chair and Vice-Chair. **(PAPER E)**

8. MATTER RELATED TO CAR SALES AT THE LODGE

- a) To discuss concerns raised by a member of the public (see 4)

9. MATTERS RELATED TO THE VILLAGE GREEN GATES and ROAD CLOSURES

- a) Cllr Nicholas will take this item

10. MATTERS RELATING TO THE CEMETERY

- a) Cemetery seat
- b) Rights of Exclusive Burial
- c) Project to tidy graves and create designated wildflower/ wildlife areas

11. CONSULTATION DOCUMENTS RECEIVED

- a) **Rights of Way Improvement Plan:** To discuss the response to the Rights of Way Improvement Plan (as previously circulated by email)
- b) **Town and Parish Council Survey:** To discuss the response to the Town and Parish Council Survey (as previously circulated by email)
- c) **Babergh and Mid Suffolk Joint Local Plan Consultation:** To discuss the response to the Babergh and Mid Suffolk Joint Local Plan (as previously circulated by email)

12. BUS SERVICE

- a) To discuss the cessation of the local bus service, as previously advised by email

13. COMMUNITY GOVERNANCE REVIEW/ SETTLEMENT BOUNDARY (PAPER F)

- a) Update on the CGR/ Settlement Boundary.

14. BATTISFORD S106 FUNDS (PAPERS at G)

- a) To discuss the application for S106 monies to purchase outdoor ping pong tables x2

15. CLERKS REPORT (on the night)

- a) To receive the Clerks report and in particular:
- (i) To note items actioned under delegated powers
 - (ii) To receive an update on the purchase and deployment of the speed monitor **(PAPER H)**
 - (iii) To receive an update on the purchase of the wall mounted sign at the Village Hall
 - (iv) To receive an update on the work at the playground (slide)
 - (v) To discuss the repair to pirate ship slide / warranty
 - (vi) To receive an update on the provision of a car charging point at the Village Hall
- (vii) To discuss potential Neighbourhood Watch Scheme: Nextdoor.co.uk and contact with Suffolk Police
- (viii) To discuss dates and times for Planning training
- (ix) To receive an update on the method of Agenda and Minutes delivery **(PAPER I)**
- (x) Update on potential lightweight laptops for Parish Councillors **(PAPER J)**
- (xi) Repair of Birds Nest swing

16. FINANCE/ AUTHORISATION OF PAYMENTS

(i) Finance

- a) To approve the itemised expenditure/ invoices for payment and authorise signatories to sign the same

Item	Payee	Date	Amount
Mid Suffolk District Council invoice for litter and dog bin emptying	Mid Suffolk District Council	16 th July 2019	£324.00
Fete 2019 Expenditure		6 th July 2019	
BPC signs for the fete	Cllr P Lambotte		£ 41.00
Leaflet printing fete	Cllr N Cleaver		£ 21.00

- b) To approve recent invoices for payment and authorise signatories to sign the same (on the night)

17. CO-OPTION POLICY (PAPER K)

- a) To discuss and approve the revised Battsford Parish Council Co-option Policy

18. GDPR IMPLEMENTATION (on the night)

- A presentation by the clerk to include a) GDPR defined b) Security and GDPR
c)The right of access d) Definition and examples of a breach e) next steps

19. CHAIRS ITINERARY and REPORTS (on the night)

- a) Chairs report
- b) Councillors reports
 - (i) Cllr Aspinall will report on the Gladman appeal against the Council's decision to refuse planning permission for 160 houses on Mill Mount Field.

20. EXCHANGE OF INFORMATION

- a) To exchange any relevant information at the discretion of the Chairman