

**AGENDA OF THE BATTISFORD PARISH COUNCIL MEETING TO BE HELD ON TUESDAY
25th JUNE 2019 AT 7.30 PM IN THE VILLAGE HALL, BATTISFORD**

1. RECORDING OF MEETING

To establish whether it is the intention of any person to record the meeting.

2. APOLOGIES FOR ABSENCE

- a) Council to receive apologies for absence
- b) Council to consent to accept apologies received

3. DECLARATIONS OF INTEREST

To receive Members' declarations of Disclosable Pecuniary Interests (as defined by the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012) where these Disclosable Pecuniary Interests:

- a) Have not already been entered into the register and
- b) Relate to a matter to be considered

To note that such interests so declared must be formally notified to the parish clerk and the Monitoring Officer at the District Council of the interest within 28 days.

4. PUBLIC PARTICIPATION

Members of the public may speak about specific items on this agenda which contain a recommendation, provided they have advised the parish clerk of their wish to speak no later than midday on the Friday before the meeting (or midday of the last working day of the week before the meeting). A list giving details of the name(s) and 1 relevant agenda item(s) will be circulated to Councillors before the meeting commences.

5. UPDATES FROM COUNTY and DISTRICT COUNCILLORS

- a) To receive an update from County Councillor J. Oakes
- b) To receive an update from District Councillor D. Pratt

**6. MINUTES OF THE PARISH COUNCIL MEETINGS held on 14th MAY 2019 and
Summary of the ANNUAL ASSEMBLY held on 21st May 2019**

- a) To receive the minutes of the Annual Parish Council meeting held 14th May 2019 and to authorise the Chair to sign the same. **(PAPER A)**
- b) To receive the minutes of the Parish Council meeting held 14th May 2019 and to authorise the Chair to sign the same. **(PAPER B)**
- c) To note the summary of the Annual Assembly meeting held on 21st May 2019 **(PAPER C)**

**7. MINUTES OF THE BATTISFORD PARISH COUNCIL MEETING HELD ON TUESDAY 4th
JUNE 2019 IN THE COMMUNITY CENTRE, BATTISFORD**

- a) To receive the minutes of the Planning meeting Parish Council meeting held on 4th June 2019 and to authorise the Chair to sign the same. **(PAPER D)**

8. MATTERS RELATING TO PLANNING APPLICATIONS FOR BATTISFORD (PAPERS at E)

a) To consider the following applications-

(Planning Portal address)

www.midsuffolk.gov.uk/planning/development-management/application-search-and-comment/

- (i) **DC/19/02622 Proposal:** Householder application - Erection of two storey side extension, part two/part single storey rear extension and rendering of existing dwelling. **Location:** 6 Plantation Way, Battisford, Stowmarket, Suffolk IP14
(PAPER E(i))
- (ii) **DC/19/02332 Proposal:** Outline Planning Application (All Matters Reserved) - Erection of a single storey dwelling with improved vehicular access from Church Road (including change use of land). Location: Land Adjacent To Church Road, Battisford, IP14 2HQ
(PAPER E(ii))
- (iii) **DC/19/02433 Proposal:** Householder planning application - Erection of first floor side and two storey rear extensions Location: Field Cottage, Straight Road, Battisford, Stowmarket Suffolk IP14 2HP
(PAPER E(iii))

b) To note the Appeals/ Decisions as advised by Mid Suffolk District Council Planning Dept:

- (i) DC/19/01518 REFUSAL OF OUTLINE PLANNING PERMISSION TOWN AND COUNTRY PLANNING ACT 1990 Applicant: Mr Ben Elvin 122 Constable Road IPSWICH IP4 2XA Ms T Cutting **(PAPER F)**
- (ii) DC/19/02139 PRIOR APPROVAL - AGRICULTURAL TO DWELLING Proposal: Notification for Prior Approval for a Proposed Change of Use of Agricultural Building to a Dwellinghouse (Class C3) and for Associated Operational Development **(PAPER G)**

9. COMMUNITY GOVERNANCE REVIEW/ SETTLEMENT BOUNDARY (PAPER H)

a) To discuss the request from the Mid Suffolk District Monitoring Officer regarding the CGR/ Settlement Boundary.

10. BATTISFORD S106 FUNDS (PAPER I)

a) To discuss the recent information in respect of residual S106 funding

11. CLERKS REPORT (on the night)

a) To receive the Clerks report and in particular:

- (i) To note items actioned under delegated powers
- (ii) To receive an update on the purchase and deployment of the speed monitor
- (iii) To receive an update on the wall mounted sign
- (iv) To receive an update on the work at the playground (slide)

- (v) To receive an update on the provision of an electricity supply for the Village Green
- (vi) To receive an update on the provision of an electric car charging point at the Punch Bowl Inn
- (vii) Review of Annual Assembly format 2019

12. FINANCE/ AUTHORISATION OF PAYMENTS

(i) Financial Year End Audit and Report 2018-2019

- a) To receive and approve the Annual Internal Audit Report for the year ending 31st March 2019 as produced by the Council's appointed Internal Auditor (**PAPER J**) (to follow)
- b) To approve the Statement of Accounts for the year ending 31st March 2019 (**PAPER K**) (to follow)
- c) To consider and approve the completion of the Statement of Assurance for the year ending 31st March 2019 as per the Annual Governance and Accountability Return (AGAR) – the Statement of Assurance, Section 1: To authorise the clerk and Chairman to sign Section 1 of the AGAR (**PAPER L**) (to follow)
- d) To consider and approve the Accounting Statements for the year ending 31st March 2019 as transposed onto the AGAR: To authorise the clerk and Chairman to sign Section 2 of the AGAR (**PAPER M**) (to follow)
- e) To consider and approve the Statement of Exemption (**PAPER N**) (to follow)
- f) To consider and Note the Statement of Public Rights and Publication of the Annual Governance and Accountability Return (Exempt Authority), year ending March 2019 (**PAPER O**) (to follow)

(ii) Finance

- a) To approve the itemised expenditure/ invoices for payment and authorise signatories to sign the same (**PAPER P**)
- b) To approve recent invoices for payment and authorise signatories to sign the same (on the night)

13. CO-OPTION POLICY (PAPER Q)

- a) To discuss and approve the Battsford Parish Council Co-option Policy

14. CHAIRS ITINERARY and REPORTS (on the night)

- a) Chairs report
- b) Councillors reports

15. EXCHANGE OF INFORMATION

- a) To exchange any relevant information at the discretion of the Chairman

