



# BATTISFORD PARISH COUNCIL

Clerk: Nicola Glading 6 Albert Rolph Drive, Lakenheath IP27 9DA

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## **AGENDA OF THE BATTISFORD PARISH COUNCIL MEETING TO BE HELD ON TUESDAY 19<sup>th</sup> NOVEMBER 2019 AT 7.30 PM IN THE VILLAGE HALL, BATTISFORD**

### **1. RECORDING OF MEETING**

To establish whether it is the intention of any person to record the meeting.

### **2. APOLOGIES FOR ABSENCE**

- a) Council to receive apologies for absence
- b) Council to consent to accept apologies received

### **3. DECLARATIONS OF INTEREST**

To receive Members' declarations of Disclosable Pecuniary Interests (as defined by the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012) where these Disclosable Pecuniary Interests:

- a) Have not already been entered into the register and
- b) Relate to a matter to be considered

To note that such interests so declared must be formally notified to the parish clerk and the Monitoring Officer at the District Council of the interest within 28 days.

**Cllr P Lambotte has declared in respect of Item 7 (i)**

### **4. PUBLIC PARTICIPATION**

Members of the public may speak about specific items on this agenda which contain a recommendation, provided they have advised the parish clerk of their wish to speak no later than midday on the Friday before the meeting (or midday of the last working day of the week before the meeting). A list giving details of the name(s) and the relevant agenda item(s) will be circulated to Councillors before the meeting commences.

### **5. UPDATES FROM COUNTY and DISTRICT COUNCILLORS and SUFFOLK POLICE**

- a) To receive an update from County Councillor K. Oakes
- b) To receive an update from District Councillor Dr D. Pratt (circulated by email)

### **6. MINUTES OF THE PARISH COUNCIL MEETINGS held on 15<sup>th</sup> OCTOBER 2019**

- a) To receive the minutes of the Parish Council meeting held on 15<sup>th</sup> October 2019 and to authorise the Chair to sign the same. **(PAPER A)**

### **7. MATTERS RELATING TO PLANNING APPLICATIONS FOR BATTISFORD**

- a) To Note Appeals and Decisions (previously emailed to all councillors)
  - (i) Notification of Planning Appeal - AP/19/00169: Holly Farm, Deadmans Lane, Battisford, Stowmarket Suffolk IP14 2RP. Any further representation by 11/12/2019.
  - (ii) Notification of Planning Appeal - AP/19/00179: Land to The North of Straight Road, Battisford, Suffolk. Any further representation by 11/12/2019
  - (iii) Decision Notice - DC/19/02433: Field Cottage, Straight Road, Battisford, Stowmarket Suffolk IP14 2HP: Planning Permission Refused.
  - (iv) Decision Notice - DC/19/04228: Plantation House, Mill Road, Battisford, Stowmarket Suffolk IP14 2LR: Planning Permission Granted.
- b) To discuss and instruct clerk to reply to letter in respect of naming of the new development at Land North East of Bowl Road Battisford Stowmarket **(PAPER B)**
- c) To discuss concerns regarding infrastructure limitations and future requirements (Cllr Nicholas will take this item) **(PAPER C)**
- d) To discuss email dated 9<sup>th</sup> November 2019: Objection to 18/03787 and 18/03788 **(PAPERS D (i) and (ii))**

### **8. MATTERS RELATING TO GRANTS/ DONATIONS**

- a) Battisford Punch Bowl Inn storage facility:

- (i) Thanks to D/Cllr D Pratt for £1,000 Locality Budget funding contribution
- (ii) Remaining £805.92 to be raised

b) Request from St Mary's Parochial Church Council (**PAPER E**)

**9. HASCOTT HILL NATURE RESERVE (PAPER F)**

- a) Deferred from October meeting: to discuss next year's review (Cllr Aspinall will take this item)
- b) Information on Tree Protection Orders (Cllr S Zethraeus will take this item)

**10. CONSULTATION RESPONSE: LGBC (England) WARD BOUNDARIES (PAPER G)**

- a) To decide the BPC Consultation Response to The Local Government Boundary Commission for England (Ward Boundary)

**11. BUS SERVICE (PAPER H)**

- a) To discuss the proposals from surrounding Parishes

**12. CHAIRS ITINERARY and REPORTS (on the night)**

- a) Chairs report
- b) Councillors reports

**13. BATTISFORD NEIGHBOURHOOD PLANNING GROUP**

- a) Update on Battsford Neighbourhood Plan

**14. CLERKS REPORT (on the night)**

- a) To receive the Clerks report and in particular:
  - (i) To note items actioned under delegated powers
  - (ii) Annie Hands tree `In Memoriam` plaque source and cost: action from previous meeting (**PAPER I**)
  - (iii) Application for S106 monies to purchase outdoor ping pong tables x 2
  - (iv) Purchase of the wall mounted sign at the Village Hall and discuss purchase of three directional signs at the junction of Mill Road, Bowl Road, and the junction of Deadmans Lane and Straight Road.
  - (v) Work at the playground: a) Mound slide b) Pipe: removal/ retention as equipment (email from Cllr Pope)
  - (vi) Additional SID pole brackets
  - (vii) Mileage allowances for Councillors
  - (viii) Woodland Trust Trees- donation
  - (ix) Letter from Cricket Club: clarify role (**PAPER J**)

**15. FINANCE/ AUTHORISATION OF PAYMENTS**

**a) Finance**

- (i) To approve the itemised expenditure/ invoices for payment and authorise signatories to sign the same (**PAPER K**)
- (ii) To approve recent invoices for payment and authorise signatories to sign the same (on the night)
- (iii) To discuss clerks pension contribution (**PAPER L**)

**16. PRELIMINARY 2020-2021 BUDGET & PRECEPT REQUIREMENT DISCUSSION (PAPER M)**

- a) To discuss preliminary Budget and Precept for 2020 to 2021 (Clerk to take this item)

**17. EXCHANGE OF INFORMATION**

- a) To exchange any relevant information at the discretion of the Chairman

**18. EXCLUSION OF PRESS AND PUBLIC - EXEMPT MATTERS It is **RECOMMENDED** that:**

- a) In view of the confidential nature of the following item, which relates to the business matters of other individuals and organisations, the public shall be excluded while the following item is discussed. This is in accordance with the Public Bodies (Admission to Meetings) Act 1960, as amended by the Local Government Act 1972.  
(Commercially sensitive material)