

**AGENDA OF THE BATTISFORD PARISH COUNCIL MEETING TO BE HELD TUESDAY 15th
OCTOBER 2019 AT 7.30 PM IN THE VILLAGE HALL, BATTISFORD**

1. RECORDING OF MEETING

To establish whether it is the intention of any person to record the meeting.

2. APOLOGIES FOR ABSENCE

- a) Council to receive apologies for absence
- b) Council to consent to accept apologies received

3. DECLARATIONS OF INTEREST

To receive Members' declarations of Disclosable Pecuniary Interests (as defined by the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012) where these Disclosable Pecuniary Interests:

- a) Have not already been entered into the register and
- b) Relate to a matter to be considered

To note that such interests so declared must be formally notified to the parish clerk and the Monitoring Officer at the District Council of the interest within 28 days.

4. PUBLIC PARTICIPATION

Members of the public may speak about specific items on this agenda which contain a recommendation, provided they have advised the parish clerk of their wish to speak no later than midday on the Friday before the meeting (or midday of the last working day of the week before the meeting). A list giving details of the name(s) and the relevant agenda item(s) will be circulated to Councillors before the meeting commences.

- a) A resident has asked to speak to 1. Annie Hands tree and 2. Apple juice making.
- b) Representatives from the Punch Bowl Inn will speak to a request for funding for shed

5. UPDATES FROM COUNTY and DISTRICT COUNCILLORS and SUFFOLK POLICE

- a) To receive an update from County Councillor K. Oakes
- b) To receive an update from District Councillor Dr D. Pratt: to include update on DC/18/03787
(PAPER A)

6. MINUTES OF THE PARISH COUNCIL MEETINGS held on 17th SEPTEMBER 2019

- a) To receive the minutes of the Parish Council meeting held on 17th September 2019 and to authorise the Chair to sign the same. **(PAPER B)**

7. MATTERS RELATING TO PLANNING APPLICATIONS FOR BATTISFORD (PAPER C)

- a) **Appeal Reference:** APP/W3520/W/19/3236366 (emailed to Cllrs 02/10/2019)
Appeal by: Mrs Gillian Hawes **Proposal:** Outline Planning Application (All Matters Reserved) - Erection of a single storey dwelling with improved vehicular access from Church Road (including change use of land). **Location:** Land Adjacent To Church Road, Battisford, IP14 2HQ, All representations must be received by 30/10/2019.

8. MATTERS RELATING TO THE CEMETERY

- a) Cemetery seat replacement and future placement of Betty Buckle in memoriam plaque
- b) Quotations for work on Cemetery (on the night)

9. HASCOTT HILL NATURE RESERVE (PAPER D)

- a) To discuss next years review (this item will be led by Cllr Aspinall)

10. CHAIRS ITINERARY and REPORTS (on the night)

- a) Chairs report
- b) Councillors reports

11. REVIEW/ ADOPTION OF POLICIES, PROCEDURES AND REGULATIONS

- a) BPC Grants/ Donation Policy (**PAPER E**)
- b) BPC Internal Control Procedures (**PAPER F**)
- c) BPC Code of Conduct (**PAPER G**)
- d) BPC Cemetery Regulations and Conditions of Use (**PAPER H**)

12. BATTISFORD NEIGHBOURHOOD PLANNING GROUP

- a) Update on Battisford Neighbourhood Plan

13. CLERKS REPORT (on the night)

- a) To receive the Clerks report and in particular:
 - (i) To note items actioned under delegated powers
 - (ii) Application for S106 monies to purchase outdoor ping pong tables x 2
 - (iii) Update on the purchase of the wall mounted sign at the Village Hall
 - (iv) Work at the playground: Mound slide (deferred from last meeting)
 - (v) Update on the provision of a car charging point at the Village Hall
 - (vi) The Local Government Boundary Commission Review meeting 10th October 2019
 - (vii) SALC Mid Suffolk Forum September meeting

14. PROVISION OF COUNCILLOR TRAINING (PAPER I)

- a) To discuss the provision of onsite training from SALC, to include choice of subjects

15. FINANCE/ AUTHORISATION OF PAYMENTS

a) Finance

- (i) Bank account reconciliation (**PAPER J**) and Income/ Expenditure/Budgets (**PAPER J (i)**)
- (ii) To approve the itemised expenditure/ invoices for payment and authorise signatories to sign the same (**PAPER K**)
- (iii) To approve recent invoices for payment and authorise signatories to sign the same (on the night)

16. GDPR IMPLEMENTATION (on the night)

A presentation by the clerk to include 1) GDPR defined 2) Security and GDPR
3)The right of access 4) Definition and examples of a breach 5) Next steps

17. EXCHANGE OF INFORMATION

- a) To exchange any relevant information at the discretion of the Chairman