

**AGENDA OF THE BATTISFORD PARISH COUNCIL MEETING TO BE HELD ON TUESDAY  
21<sup>st</sup> JANUARY 2020 AT 7.30 PM IN THE VILLAGE HALL, BATTISFORD**

1	<b><u>RECORDING OF MEETING</u></b> a) To establish whether it is the intention of any person to record the meeting.	
2	<b><u>APOLOGIES FOR ABSENCE</u></b> a) Council to receive apologies for absence (Cllr D Wicking) b) Council to consent to accept apologies received	
3	<b><u>ELECTION OF VICE CHAIRMAN</u></b> a) To elect the Battisford Parish Council Vice Chairman (show of hands)	
4	<b><u>DECLARATIONS OF INTEREST</u></b> To receive Members' declarations of Disclosable Pecuniary Interests (as defined by the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012) where these Disclosable Pecuniary Interests: a) Have not already been entered into the register and b) Relate to a matter to be considered	
5	<b><u>PUBLIC PARTICIPATION</u></b> Members of the public may speak about specific items on this agenda which contain a recommendation, provided they have advised the parish clerk of their wish to speak no later than midday on the Friday before the meeting (or midday of the last working day of the week before the meeting). A list giving details of the name(s) and the relevant agenda item(s) will be circulated to Councillors before the meeting commences.  a) Presentation by James and Georgina Knock - MSDC planning ref DC/18/05128 (prior approval for five dwellings in the redundant buildings at Manor Farm on 19 February 2019): to include heritage and ecological gains for the site, relevance to the 2016 Battisford Housing Survey. Any parish councillor/s may view the site ahead of the meeting.	Mr J & Ms G Knock
6	<b><u>UPDATES FROM COUNTY and DISTRICT COUNCILLORS</u></b> a) To receive an update from County Councillor K. Oakes b) To receive an update from District Councillor Dr D. Pratt (report emailed 15/01/20)	C/Cllr Oakes D/Cllr D Pratt
7	<b><u>MINUTES OF THE PARISH COUNCIL MEETING held on 19<sup>th</sup> NOVEMBER 2019</u></b> a) To receive the minutes of the Parish Council meeting held on 10 <sup>th</sup> December 2019 and to authorise the Chair to sign the same.	PAPER A
8	<b><u>VACANCY- CO-OPTION OF PARISH COUNCILLOR</u></b> To consider co-option of a new parish councillor. No request for election has been received within 14 working days of the Notice of Vacancy, therefore the council may co-opt to fill the vacancy.	PAPER B
9	<b><u>MATTERS RELATING TO PLANNING APPLICATIONS FOR BATTISFORD</u></b> a) To discuss <b>DC/19/05673</b> Land to The South Of Straight Road, Battisford, (extension to response agreed with MSDC Planning as 22/01/2020) b) To discuss <b>DC/19/05260</b> 2 Sandy Lane, Battisford, Stowmarket, Suffolk IP14 2HS (extension to response agreed with MSDC Planning as 22/01/2020) c) To note dismissal of appeal ref: <b>APP/W3520/W/19/3236654</b> Holly Farm, Deadmans Lane, Battisford, Suffolk IP14 2RP d) To note dismissal of appeal: <b>APP/W3520/W/19/3236366</b> Land adjacent to Church Road, Battisford IP14 2HQ	PAPERS at C
10	<b><u>PUNCH BOWL INN STORAGE FACILITY</u></b> a) Update on storage facility	Cllr Lambotte

11	<b><u>MATTERS RELATING TO DEFIBRILLATORS</u></b> a) Update on defibrillators	Cllr Nicholas
12	<b><u>MATTERS RELATING TO CEMETERY</u></b> a) `Betty Buckle` plaque b) Clerks Report on Cemetery Fees in other parishes/ towns	PAPER D
13	<b><u>BATTISFORD PARISH COUNCIL RESERVES POLICY</u></b> a) To discuss and adopt BPC Reserves Policy	PAPER E
14	<b><u>CLERKS REPORT</u></b> (on the night) To receive the Clerks report and in particular: a) To note items actioned under delegated powers b) Solar illuminated sign – level of brightness expectation (email response) c) PING Application - outdoor ping pong tables x 2 d) Fete 2020- Events cover policy e) BPC response to The Local Government Boundary Commission for England consultation f) Query on TPO: oak trees to the South of Straight road (entrance to the new planning application) g) Local Council Quality Awards information h) Barclif deadline 10 <sup>th</sup> February 2020 (email from editor) i) Councillors email addresses	PAPER F PAPER G
15	<b><u>ANNUAL ASSEMBLY 2020</u></b> a) To discuss date and format of the Annual Assembly 2020 b) To discuss the budget for Annual Assembly	
16	<b><u>CHAIRS ITINERARY and REPORTS</u></b> (on the night) a) Chairs report b) Councillors reports including (i) Update on Neighbourhood Plan (ii) Update on Speed Indicator Device statistics (iii) Training undertaken (iv) Report from Cllr D Wicking c) Good Neighbour Scheme	Cllr Lambotte  PAPER H PAPER I
17	<b><u>FINANCE/ AUTHORISATION OF PAYMENTS</u></b> a) Finance (i) Bank account reconciliation (ii) To approve the itemised expenditure/ invoices for payment and authorise signatories to sign the same (iii) To approve recent invoices for payment and authorise signatories to sign the same (on the night) (iv) To discuss charges for new banking provision	PAPER J PAPER K
18	<b><u>EXCHANGE OF INFORMATION</u></b> a) To exchange any relevant information at the discretion of the Chairman	
19	<b><u>EXCLUSION OF PRESS AND PUBLIC - EXEMPT MATTERS:</u></b> It is <b>RECOMMENDED</b> that: In view of the confidential nature of the following item, which relates to the business matters of other individuals and organisations, the public shall be excluded while the following item is discussed. This is in accordance with the Public Bodies (Admission to Meetings) Act 1960, as amended by the Local Government Act 1972.	

20	<b><u>ITEM TO BE TAKEN UNDER EXEMPT MATTERS</u></b> (Commercially sensitive) a) Quotations for work at the Playground (Mound slide)	PAPER L
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