



# BATTISFORD PARISH COUNCIL

Clerk: Nicola Glading 6 Albert Rolph Drive, Lakenheath IP27 9DA  
[clerk@battisfordpc.org.uk](mailto:clerk@battisfordpc.org.uk)  
<http://www.battisfordpc.org.uk>

## **AGENDA OF THE BATTISFORD PARISH COUNCIL VIRTUAL MEETING TO BE HELD ON TUESDAY 23<sup>rd</sup> JUNE 2020 AT 7.30 PM**

This meeting is held by virtue of the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020

*These Regulations came into force 4th April 2020*

UK Statutory Instruments 2020 No. 392 PART 2 Regulation 5 (as emailed to all councillors on 6<sup>th</sup> April 2020)

2020/255	<b><u>CHAIRMANS WELCOME and RECORDING OF MEETING</u></b> a. To establish whether it is the intention of any person to record the meeting.	
2020/256	<b><u>APOLOGIES FOR ABSENCE</u></b> a. Council to receive apologies for absence b. Council to consent to accept apologies received	
2020/257	<b><u>DECLARATIONS OF INTEREST</u></b> To receive Members' declarations of Disclosable Pecuniary Interests (as defined by the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012) where these Disclosable Pecuniary Interests have not already been entered into the register and relate to a matter to be considered.	
2020/258	<b><u>PUBLIC PARTICIPATION</u></b> -Members of the public may speak about specific items on this agenda provided they have advised the parish clerk of their wish to comment or join the meeting by 22 <sup>nd</sup> June 2020	
2020/259	<b><u>UPDATES FROM COUNTY and DISTRICT COUNCILLORS</u></b> a. To receive an update from County Councillor K. Oakes b. To receive an update from District Councillor Dr D. Pratt (Report emailed to Councillors 9 <sup>th</sup> June 2020) c.	
2020/260	<b><u>MINUTES OF THE PARISH COUNCIL MEETING held 19<sup>th</sup> May 2020</u></b> a. To agree the accuracy of the minutes of the meeting 19 <sup>th</sup> May 2020 and to agree that delegated authority be given to the Chair to sign the minutes outside of the meeting	PAPER A
2020/261	<b><u>MATTERS ARISING FROM the MEETING 19<sup>th</sup> May 2020</u></b> a. Confirmation of name Bowl Meadow (emailed to councillors 31 <sup>st</sup> May 2020)	

2020/262	<p><b><u>CO OPTION OF NEW COUNCILLOR</u></b></p> <p>a. To agree to co-opt new Councillor Mr John Cook and to agree that delegated authority be given to the clerk that the relevant Acceptance of Office may be signed outside of the meeting</p>	PAPER B
2020/263	<p><b><u>MATTERS RELATING TO PLANNING APPLICATIONS FOR BATTISFORD</u></b></p> <p>a. <b>To Note DECISION on Application DC/20/01564</b> Proposal: Householder application Erection of pitched roof over existing garage Location: 4 Bowl Road, Battisford, Stowmarket, Suffolk IP14 2LG. Permission is granted.</p> <p>b. <b>To Note letter from SPS re DC/20/01701</b> Application for Outline Planning Permission (access to be considered). Demolition of existing agricultural buildings. Erection of 7no new dwellings in existing farmyard. At Manor Farm Church Road Battisford Stowmarket Suffolk IP14 2HE</p> <p>c. <b>To Note DECISION on DC/20/01084</b> Householder Planning Application- Erection of single storey rear extension; Raise and replace roof to garage and convert garage to additional living accommodation Willowton, 3 Bowl Road, Battisford, Stowmarket Suffolk IP14 2LG</p> <p>d. <b>To Note email from Georgina Knock</b> to BPC re traffic concerns (emailed to councillors 27<sup>th</sup> May 2020)</p> <p>e. <b>To discuss APPLICATION FOR RESERVED MATTERS - DC/20/01828</b> Submission of details under Outline Planning Permission DC/19/01319 - Access, Appearance, Design, Landscaping, Drainage, Layout and Scale for erection of 1no. dwelling. Discharge of Condition 8 (Bin Storage), 9 (Parking and Turning) and 10 Biodiversity Enhancement) <b>Location:</b> Land Adjacent The Barn Nordor, Straight Road, Battisford, Suffolk IP14 2NB The Planning Officer has agreed an extension to 24<sup>th</sup> June 2020</p> <p>f. <b>For noting:</b> In relation to the official addresses for the development ,Babergh and Mid Suffolk District Councils have confirmed that they are: 1 - 9 Bowl Meadow Battisford Stowmarket IP14 2FJ. Cllrs have been informed by email.</p>	<p>PAPER C</p> <p>PAPER D</p> <p>PAPER E</p> <p>PAPER F</p>
2020/264	<p><b><u>BATTISFORD EMERGENCY PLAN</u></b></p> <p>a. To discuss the Battisford PC Emergency Plan produced by Cllr Lambotte (emailed to councillors 11<sup>th</sup> June 2020)</p>	Cllr Lambotte PAPER G
2020/265	<p><b><u>GOVERNANCE MATTERS</u></b></p> <p>a. <b>Confirmation of Redecoration of Compliance from the Pensions Regulator:</b> for noting</p> <p>b. <b>BPC Financial Regulations</b> To discuss and approve the revised BPC Financial Regulations (updated to include NALC 2020 recommendations)</p> <p>c. <b>To consider and approve the restatement</b> of the 2018-2019 AGAR figures</p> <p>d. <b>To consider and approve the completion of the Statement of Assurance</b> for the year ending 31st March 2020 as per the Annual Governance and Accountability Return (AGAR). To agree that delegated authority be given to the Chairman and clerk that the relevant Acceptance of Office may be signed outside of the meeting</p> <p>e. <b>To receive and adopt the Annual Internal Audit Report</b> for the year ending 31st March 2020 as produced by the Council's appointed Internal Auditor</p>	<p>PAPER H</p> <p>PAPER I</p> <p>PAPER J</p> <p>PAPER K</p> <p>PAPER L</p>

	<p>f. <b>To agree to the request for the Clerk</b> to be paid the increased Allowance For Working from Home effective 1<sup>st</sup> April 2020 (£6 per week from April 2020 as per HM Revenue and Customs Guidelines)</p> <p>g. <b>To resolve to ADOPT the General Power of Competence and confirm eligibility</b> An eligible council is one which</p> <p>(i) Has resolved to adopt the GPC,</p> <p>(ii) Has at least two thirds of its members are declared elected</p> <p>(iii) The Clerk must hold an appropriate qualification (Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012).</p>	PAPER M
2020/266	<p><b><u>CHAIRS ITINERARY and REPORTS</u></b> (on the night)</p> <p>a. Chairs report</p> <p>b. Councillors reports</p> <p>(i) SID Report (emailed to councillors 11<sup>th</sup> June 2020)</p> <p>(ii) Update on trees at Burnthouse Lane</p>	Cllr Lambotte PAPER N
2020/267	<p><b><u>FINANCE/ AUTHORISATION OF PAYMENTS</u></b></p> <p><b>(i) Expenditure</b></p> <p>a. To approve itemised expenditure/ invoices for payment and authorise payment of same</p> <p>b. Unity Bank Switchover from Barclays Bank 10<sup>th</sup> June 2020: Copies of the Bank Statements to be noted</p> <p>c. For Noting: Replacement cheque for Battsiford &amp; District Cricket Club: £ 1,300 was paid to Battsiford &amp; District Cricket Club by bank transfer on 11<sup>th</sup> June 2020/ see Minutes May 2020 meeting</p> <p><b>(ii) Income</b></p> <p>a. BACs payment £ 126.00 received from C/Cllr Oakes Locality Budget (Litter Pick equipment) Vote of Thanks to C/Cllr Oakes.</p>	PAPER O
2020/268	<p><b><u>EXCHANGE OF INFORMATION</u></b></p> <p>a. To exchange any relevant information at the discretion of the Chairman</p>	
2020/269	<p><b><u>EXCLUDED ITEM</u></b></p> <p>To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the meeting due to the confidential nature of the business to be discussed at item 2020/270</p>	

DATES OF FORTHCOMING MEETINGS: For up to date information please see BPC website  
<http://www.battsifordpc.org.uk/battsiford-parish-council/meetings/>

At date of this Agenda: Tuesday 21<sup>st</sup> July 2020