



BATTISFORD PARISH COUNCIL

Clerk: Nicola Glading 6 Albert Rolph Drive, Lakenheath IP27 9DA
clerk@battisfordpc.org.uk
<http://www.battisfordpc.org.uk>

The PRESS and PUBLIC are INVITED TO ATTEND THE BATTISFORD PARISH COUNCIL MEETING to be held on 22nd SEPTEMBER 2020 at 7.30 pm

ZOOM LINK :

<https://us02web.zoom.us/j/83209614541?pwd=RHVmbzQ4WVFaUTdsRVRKd01EUkdKZz09>

Meeting ID: 832 0961 4541

Passcode: 353441

AGENDA

This meeting is held by virtue of the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020

These Regulations came into force 4th April 2020

UK Statutory Instruments 2020 No. 392 PART 2 Regulation 5 (as emailed to all councillors on 6th April 2020)

The meeting will be held via the Zoom platform, joining invitations are above and will be published on the Battisford Parish Council website <http://www.battisfordpc.org.uk> or please contact the clerk clerk@battisfordpc.org.uk

2020/22	VICE CHAIRMAN'S WELCOME and RECORDING OF MEETING	
a.	To establish whether it is the intention of any person to record the meeting.	
2020/23	APOLOGIES FOR ABSENCE	
a.	Council to receive apologies for absence	
b.	Council to consent to accept apologies received	
2020/24	ELECTION OF CHAIRMAN and VICE CHAIRMAN	
	Cllr P Lambotte has resigned as Chairman/ Councillors had been made aware of this previously by email	
a.	To elect a Chairman and to agree that the Acceptance of Office may be signed outside of the meeting	
b.	To elect a Vice Chairman and to agree that the Acceptance of Office may be signed outside of the meeting	
2020/25	DECLARATIONS OF INTEREST	
	To receive Members' declarations of Disclosable Pecuniary Interests (as defined by the Relevant Authorities (Disclosable Pecuniary Interests) (Regulations 2012) where these Disclosable Pecuniary Interests have not already been entered into the register and relate to a matter to be considered.	
2020/26	PUBLIC PARTICIPATION	
	Members of the public may speak about specific items on this agenda provided they have advised the parish clerk of their wish to comment or join the meeting by 21 st September 2020	
2020/27	UPDATES FROM COUNTY and DISTRICT COUNCILLORS	
a.	To receive an update from County Councillor K. Oakes (County Report emailed to Councillors previously)	
b.	To receive an update from District Councillor Dr D. Pratt (District Report emailed to Councillors previously)	

2020/28	MINUTES OF THE PARISH COUNCIL MEETING held on 21st July 2020	PAPER A
a.	To agree the accuracy of the minutes of the meeting 21 st JULY 2020 and to agree that delegated authority be given to the Chair to sign the minutes outside of the meeting	
b.	Matters arising not on this agenda	
2020/29	BPC NOTICE OF VACANCY	
a.	To note that the Notice of Vacancy for 2 Councillors was displayed on all Noticeboards and on the website from 14 th September 2020, and to note that the Monitoring Officer has been informed.	PAPER B
2020/30	MATTERS RELATING TO PLANNING APPLICATIONS FOR BATTISFORD	
a.	To note the Decision Notice received Application DC/20/01666: Demolition of substantial part of existing agricultural building and erection of new B1 commercial buildings at Manor Farm Church Road Battisford IP14 2HE. Outline planning permission has been granted	PAPER C
b.	To note the Decision Notice received Application DC/20/01701: demolition of existing agricultural buildings, erection of 7 new buildings in existing farmyard. Outline planning permission has been granted	PAPER D
2020/31	MATTERS RELATING TO THE PLAY AREA	
a.	Update on mound slide repair (Cllr Cook)	
b.	Update on ping pong table (Clerk)	
c.	Update on annual inspections (Clerk)	
2020/32	MATTERS RELATING TO THE PUNCH BOWL AS AN ASSET OF COMMUNITY VALUE	
	To note the confirmation from MSDC that the Punch Bowl Inn is now an asset of community value	PAPER E
2020/33	TEMPLATE LETTER TO UTILITIES (Cllr Cook will take this item)	
	To discuss the template to be sent to utilities providers to ascertain service capability	PAPER F
2020/34	CYCLE ROUTES AND OAK TREE PLANTING (D/Cllr Pratt will take this item- follow on from conversation with Cllr Lambotte)	
	To discuss the project as suggested by D/ Cllr Pratt	
2020/35	LGA BOUNDARY REVIEW RESPONSE CONFIRMATION	PAPER G
	To confirm acknowledgement of BPC comments re. land to the north of Straight Road- new development of nine dwellings (Query July 2020 meeting)	
2020/36	MATTERS RELATING TO INSURANCE	
a.	To discuss the October 2020 renewal of the Battisford Parish Council insurance. The clerk has obtained four quotations. Clerks recommendation is Penn Insurance (see attached paper)	PAPER H
2020/37	CHAIRS ITINERARY and REPORTS (on the night)	
a.	Chairs report to include (i) Handover to clerk of Community Shop books (ii) Start time of meetings- change to 7pm, discuss	
b.	Councillors reports	
2020/38	FINANCE/ AUTHORISATION OF PAYMENTS	
a.	Expenditure To approve itemised expenditure/ invoices for payment July/September 2020 and authorise payment of same	PAPER I
b.	To discuss the allocation of Reserve monies	
2020/39	EXCHANGE OF INFORMATION	
	To exchange any relevant information at the discretion of the Chairman	
2020/40	EXCLUDED ITEM To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the meeting due to the confidential nature of the business to be discussed at item 2020/21	

DATES OF FORTHCOMING MEETINGS: For up to date information please see BPC website

<http://www.battisfordpc.org.uk/battisford-parish-council/meetings/> October 20th 2020, November 17th 2020