



BATTISFORD PARISH COUNCIL

Clerk: Nicola Glading 6 Albert Rolph Drive, Lakenheath IP27 9DA
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**The PRESS and PUBLIC are INVITED TO ATTEND THE BATTISFORD PARISH COUNCIL MEETING to be held on
20th OCTOBER 2020 at 7.00 pm
ZOOM LINK :**

Time: Oct 20, 2020 07:00 PM London

<https://us02web.zoom.us/j/87114269959?pwd=a2puUndJVkc2SUpFZm1SSlkwOUhZdz09>

Meeting ID: 871 1426 9959 Passcode: 662457

AGENDA

This meeting is held by virtue of the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020

These Regulations came into force 4th April 2020 UK Statutory Instruments 2020 No. 392 PART 2 Regulation 5

2020/41	CHAIRMAN'S WELCOME and RECORDING OF MEETING	
	To establish whether it is the intention of any person to record the meeting.	
2020/42	APOLOGIES FOR ABSENCE	
a.	Council to receive apologies for absence	
b.	Council to consent to accept apologies received	
2020/43	DECLARATIONS OF INTEREST	
	To receive Members' declarations of Disclosable Pecuniary Interests (as defined by the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012) where these Disclosable Pecuniary Interests have not already been entered into the register and relate to a matter to be considered.	
2020/44	PUBLIC PARTICIPATION	
	Members of the public may speak about specific items on this agenda provided they have advised the parish clerk of their wish to comment or join the meeting by 19 th October 2020	
2020/45	UPDATES FROM COUNTY and DISTRICT COUNCILLORS	
a.	To receive an update from County Councillor K. Oakes (County Report emailed to Councillors previously)	
b.	To receive an update from District Councillor Dr D. Pratt (District Report emailed to Councillors previously)	
2020/46	MINUTES OF THE PARISH COUNCIL MEETING held on 22nd September 2020	
a.	To agree the accuracy of the minutes of the meeting 22 nd September 2020 and to agree that delegated authority be given to the Chair to sign the minutes outside of the meeting	PAPER A
b.	Matters arising not on this agenda	
2020/47	BPC NOTICE OF VACANCY	
a.	To note that the clerk has not received a Notification of a Request for an Election from the Monitoring Officer. The Notice of Vacancy for 2 Councillors was displayed on all	

	Noticeboards and on the website from 14 th September 2020. BPC councillors will therefore discuss the co-option of two Councillors at the November 2020 meeting	
2020/48	MATTERS RELATING TO PLANNING APPLICATIONS FOR BATTISFORD	
a.	To discuss the application DC/20/04165 Proposal: Application for Outline Planning Permission (some matters reserved, layout to be considered). Town and Country Planning Act 1990 - Erection of 1No agricultural workers dwelling subject to an occupancy condition. Location: Tye Farm, Straight Road, Battisford, Stowmarket Suffolk IP14 2HD https://planning.baberghmidsuffolk.gov.uk/online-applications/simpleSearchResults.do?action=firstPage The utility companies have been contacted. Clerk to report outcomes on the night	PAPER B
2020/49	MATTERS RELATING TO THE PLAY AREA	
a.	To note the 2020 ROSPA inspection report (previously emailed to councillors on 6 th October 2020) and discuss the identified repairs/ considerations	PAPER C
b.	Update on mound slide repair (Cllr Cook)	
2020/50	MATTERS RELATING TO OUTSIDE BODIES	
a.	To confirm the representative to the Suffolk Association of Local Councils (vacant)	
2020/51	MEETING DATES 2021	
a.	To discuss and confirm the 2021 meeting dates	PAPER D
2020/52	ENVIRONMENT MATTERS	
a.	To discuss the implementation of a tree survey with associated risk assessment and appropriate remedial actions	PAPER E
b.	To discuss designated Quiet Lanes (details previously emailed to councillors)	
2020/53	MATTERS RELATING TO STREET FURNITURE	
a.	(i) To discuss replacement Noticeboards (ii) To discuss signage at the Playing Field	PAPER F
2020/54	CHAIRS ITINERARY and REPORTS (on the night)	
a.	Chairs report: to include (i) Confirmation of defibrillator checking responsibilities (ii) Recognition of effort presentation items (iii) Additional SID posts	
b.	Councillors reports	
2020/55	FINANCE/ AUTHORISATION OF PAYMENTS	
a.	Expenditure To approve itemised expenditure/ invoices for payment October 2020 and authorise payment of same	PAPER G
c.	Quarter Two Report- Cashbook, Income, Expenditure against Budget	PAPER H
d.	Allocation of Reserve monies	PAPER I
e.	To discuss initial thoughts on budgets and precept 2021-2022 in preparation for budget meeting in November 2020.	PAPER J
f.	To note the answer to the query at September meeting: Suffolk Cloud have confirmed in writing that they are not VAT registered	
g.	To note the grass cutting expenditure quote in 2016	PAPER K
2020/56	APPOINTMENT OF INTERNAL AUDITOR	
a.	To agree the appointment of SALC as internal auditors	PAPER L

b.	To agree the letter of appointment of internal auditor	PAPER M
2020/57	EXCHANGE OF INFORMATION	
	To exchange any relevant information at the discretion of the Chairman	

DATES OF FORTHCOMING MEETINGS in 2020, for up to date information please see BPC website
<http://www.battisfordpc.org.uk/battisford-parish-council/meetings/>

November 17th 2020

(no meeting in December)