



BATTISFORD PARISH COUNCIL

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The PRESS and PUBLIC are INVITED TO ATTEND THE BATTISFORD PARISH COUNCIL MEETING to be held on
TUESDAY 19th January 2021 commencing at 7.00pm.

ZOOM LINK :

Topic: Battisford PC Zoom Meeting

Time: Jan 19, 2021 07:00 PM London

<https://us02web.zoom.us/j/81531316893?pwd=cIJScE9zRzRiUjNKVOZW0ENGaHY4QT09>

Meeting ID: 815 3131 6893 Passcode: 074706

AGENDA

This meeting is held by virtue of the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 *These Regulations came into force 4th April 2020*
UK Statutory Instruments 2020 No. 392 PART 2 Regulation 5

2021/74	CHAIRMAN'S WELCOME and RECORDING OF MEETING	
	To establish whether it is the intention of any person to record the meeting.	
2021/75	APOLOGIES FOR ABSENCE	
a.	Council to receive apologies for absence	
b.	Council to consent to accept apologies received	
2021/76	DECLARATIONS OF INTEREST	
	To receive Members' declarations of Disclosable Pecuniary Interests (as defined by the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012) where these Disclosable Pecuniary Interests have not already been entered into the register and relate to a matter to be considered.	
2021/77	CO-OPTION OF PARISH COUNCILLOR	
a.	To co-opt a Parish Councillor by BPC councillors vote	
b.	To agree that the relevant documents may be signed outside of the meeting	
2021/78	PUBLIC PARTICIPATION	
	Members of the public may speak about specific items on this agenda provided they have advised the parish clerk of their wish to comment or join the meeting by 18 th January 2021	
2021/79	UPDATES FROM COUNTY and DISTRICT COUNCILLORS	
a.	To receive an update from County Councillor K. Oakes (County Report emailed to Councillors previously)	
b.	To receive an update from District Councillor Dr D. Pratt (District Report emailed to Councillors previously)	
2021/80	MINUTES OF THE PARISH COUNCIL MEETING held on	
a.	To agree the accuracy of the minutes of the meeting held on 17 th November 2020	PAPER A
b.	To agree that delegated authority be given to the Chair to sign the minutes outside of the meeting	
c.	Matters arising not on this agenda	

2021/81	MATTERS RELATING TO PLANNING APPLICATIONS FOR BATTISFORD	
a.	Email consultation on application DC/20/05778 - Highfields Farm, Hascot Hill, Battisford, Stowmarket Suffolk IP14 2HL Confirmation of consensus of councillors views as emailed to councillors December 2020 (expiry date 8 th January 2021) NO COMMENT	PAPER B
b.	To Note: BMSDC DECISION NOTICE Approval of planning application reference: DC/20/04933 Date Proposal & Location of Development: Householder Application - Erection of single storey rear extension (following demolition of existing conservatory). Newberry House, Mill Road, Battisford, Stowmarket Suffolk IP14 2LL, copied to cllrs 30.12.2020	PAPER C
c.	To Note: BMSDC DECISION NOTICE Approval of planning application reference DC/20/04165 Proposal & Location of Development: Erection of 1No agricultural workers dwelling subject to an occupancy condition. Tye Farm, Straight Road, Battisford, Stowmarket Suffolk IP14 2HD E W Durrant and Sons Pump Hill House Market Hill Diss IP22 4 JZ Copied to councillors 20.11.2020	PAPER D
d.	Punchbowl Development: To discuss remaining matters: (i) Cllr Pope suggests - The developers have tidied up the site, should we be chasing about the hedging and how do we do this? (ii) Cllr C Nicholas suggests - We also need to get: a) the sign removed and b) discuss the parking area which still needs to be cleared/finished	
e.	Sunnica East and West 500MW Solar Energy Farm: statutory consultation response To discuss the Battisford Parish Council response to the consultation, copied to councillors 23/11/2020	PAPER E
d.	BMSDC Joint Local Plan: Pre-Submission 2020 To Note that the Battisford Parish Council response was sent on 23/12/2020	PAPER F
e.	To discuss APPLICATION FOR PLANNING PERMISSION - DC/21/00002 sent to councillors 05/01/2021 Proposal: Full Planning Application - Severance of garden and erection of 1No dwelling and garage (re-submission of DC/19/02290). Location: The Beeches, Straight Road, Battisford, Stowmarket Suffolk IP14 2LZ Consultation period ends 25th January 2021	PAPER G
f.	Planning Consultation Request - DC/21/00169 emailed to cllrs 12/01/2021 APPLICATION FOR AGRICULTURAL DETERMINATION - DC/21/00169 Proposal: Application to determine if prior approval is required for proposed; Erection, Extension or alteration of a building for agriculture or forestry use. Location: Land, Mill Road, Battisford, Suffolk	
2021/82	SID REPORT (Cllr Cook)	PAPER H
	To receive the Speed Indicator Device Report from Cllr J Cook	
2021/83	MATTERS RELATING TO BATTISFORD NOTICEBOARDS	
a.	To confirm that recent information has been displayed on Battisford Noticeboards, with thanks to Cllr Wilson for her assistance	
b.	Update on repairs to noticeboards (Ref: Minute 2020 67a.)	
2021/84	CHAIRS ITINERARY and REPORTS (on the night)	
a.	Chairs report: to include acknowledging support and/or service to the Battisford community	
b.	Councillors reports	
2021/85	ENVIRONMENTAL MATTERS	
a.	Update on Battisford Tree Survey: a consensus has been achieved by email (December 2020). It was agreed that BPC will conduct our own survey, calling in contractors for remedial work as and when necessary. Working group to be confirmed and lead councillor appointed to take this forward. Cllr Wicking has produced a Draft Tree and Woodland Management Plan, circulated to all councillors 04/01/2021	PAPER I
b.	To discuss email from Mr C Knock (emailed to cllrs 06.01.2021). Mr Knock has potted several	

	trees and will be happy to replace any planting that does not survive the winter.	
c.	Update on the Quiet Lanes initiative	
d.	Green initiative and Locality budget funding To discuss the email sent by D/Cllr D Pratt to Cllr J Pope 3/12/2020, and ideas on an appropriate project/ lead/ working group	PAPER J
2021/86	MATTERS RELATING TO THE CEMETERY	
a.	Review of Battsford Cemetery Regulations	PAPER K
b.	Review of pricing structure	PAPER L
c.	To discuss the re-setting of the cemetery gates	
d.	To discuss trimming back the Yew trees at the entrance to the cemetery	
2021/87	REVIEW OF INTERNAL AUDITORS REPORT	
a.	Update on compliance with internal auditor's report	
2021/88	GOVERNANCE: REVIEW OF POLICIES, PROCEDURES and REGULATIONS	
a.	Adoption of Battsford Parish Council Financial Regulations (NALC 2019)	PAPER M
b.	Review of Battsford Parish Council Standing Orders	PAPER N
c.	Review of Battsford Parish Council Code of Conduct (Recommend review once the outcome of the outstanding NALC formal review is advised)	
d.	Review of Battsford Parish Council Co-option Policy	PAPER O
e.	Review of Battsford Parish Council Emergency Plan	PAPER P
f.	Review of Battsford Parish Council Guiding Principles - Street Naming	PAPER Q
g.	Review of Battsford Parish Council Internal Control Systems	PAPER R
h.	Review of Battsford Parish Council Reserves Policy	PAPER S
i.	Playing Field Agreement - update	
2021/89	FINANCIAL MATTERS	
a.	December 2020 to January 2021 Accounts, payments due (showing invoices and bank account) and Income: To discuss and authorise payment of the invoices payable and to authorise payment of same	PAPER T
b.	To discuss and approve the Precept on Charging Authority form 2021-2022 and to agree delegated authority to the Chairman and the clerk to sign outside the meeting	PAPER U
2021/90	EXCHANGE OF INFORMATION	
	To exchange any relevant information at the discretion of the Chairman	
2021/91	EXCLUDED ITEM	
	To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the meeting due to the confidential nature of the business to be discussed at item 2021/86 (commercially sensitive)	

DATES OF FORTHCOMING MEETINGS: for up to date information please see BPC website

<http://www.battsfordpc.org.uk/battsford-parish-council/meetings/>

February 23rd 2021, March 23rd 2021, April 20th 2021, May 18th 2021, June 22nd 2021