



BATTISFORD PARISH COUNCIL

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<http://www.battisfordpc.org.uk>

The PRESS and PUBLIC are INVITED TO ATTEND THE BATTISFORD PARISH COUNCIL MEETING to be held on TUESDAY 23rd March commencing at 7.00pm

The Zoom link is

Topic: BPC Zoom Meeting 23rd March 2021

Time: Mar 23, 2021 07:00 PM London

<https://us02web.zoom.us/j/82235892240?pwd=a0t2bHR3c0NUeFN4aS9ZSW1rZlNudz09>

Meeting ID: 822 3589 2240 Passcode: 376172

AGENDA

This meeting is held by virtue of the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 *These Regulations came into force 4th April 2020*
UK Statutory Instruments 2020 No. 392 PART 2 Regulation 5

2021/113	CHAIRMAN`S WELCOME and RECORDING OF MEETING	
	To establish whether it is the intention of any person to record the meeting.	
2021/114	APOLOGIES FOR ABSENCE	
a.	Council to receive apologies for absence	
b.	Council to consent to accept apologies received	
2021/115	DECLARATIONS OF INTEREST	
	To receive Members' declarations of Disclosable Pecuniary Interests (as defined by the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012) where these Disclosable Pecuniary Interests have not already been entered into the register and relate to a matter to be considered.	
2021/116	CO-OPTION OF PARISH COUNCILLOR	
a.	To co-opt a Parish Councillor by BPC councillors vote	
b.	To agree that the relevant documents may be signed outside of the meeting	
2021/117	PUBLIC PARTICIPATION	
a.	Members of the public may speak about specific items on this agenda provided they have advised the parish clerk of their wish to comment or join the meeting by 22 nd March 2021 (i) Tree Warden initiative: Lucy Skellorn will speak	
2021/118	UPDATES FROM COUNTY and DISTRICT COUNCILLORS	
a.	To receive an update from County Councillor K. Oakes	
b.	To receive an update from District Councillor Dr D. Pratt (District Report emailed to Councillors previously)	
2021/119	MINUTES OF THE PARISH COUNCIL MEETING held on 23rd February 2021	
a.	To agree the accuracy of the minutes of the meeting held on 23 rd February 2021	PAPER A
b.	To agree that delegated authority be given to the Chair to sign the minutes outside of the meeting	
c.	Matters arising not on this agenda	
2021/120	MATTERS RELATING TO PLANNING APPLICATIONS FOR BATTISFORD	
a.	Punchbowl Development: Update on hedging, sign removal and parking (i) Hedging: to be looked at again in June 2021	

	(ii) Sign removal (iii) Parking area	
b.	For Noting: Decision Notice Application Reference: DC/21/00002 Refusal of Permission Full Planning Application - Erection of 1no. dwelling and creation of vehicular access (resubmission of DC/19/02290). The Beeches, Straight Road, Battisford, Stowmarket Suffolk IP14 2LZ	PAPER B
c.	Report from previous meeting: straw poll survey on broadband speeds by councillors. See 2021/100 February Minutes	
2021/121	SID REPORT (Cllr Cook)	
	To receive the Speed Indicator Device Report from Cllr J Cook	PAPER C To follow
2021/122	MATTERS RELATING TO BATTISFORD NOTICEBOARDS	
a.	Update on repairs to noticeboards	
2021/123	CHAIRS ITINERARY and REPORTS (on the night)	
a.	Chairmans report	
b.	Councillors' reports	
2021/124	ENVIRONMENTAL/ FACILITIES MATTERS	
a.	Update on Battisford Tree Survey and Tree Warden initiative	
b.	Update on slide mound repair and CIL funding application to Combs P C	
c.	Update on the Quiet Lanes initiative	PAPER D
d.	Update on Pond (Green initiative) and Locality Budget funding	
2021/125	MATTERS RELATING TO THE CEMETERY	
a.	Bench: it was agreed that this was recycled, clerks report back on previous minutes	PAPER E
2021/126	REVIEW OF INTERNAL AUDITORS REPORT	
a.	Update on compliance with internal auditor's report, Councillors are asked to examine and approve (to be published on website): (i) Data protection information, privacy, data retention and disposal policy (ii) Procedures for dealing with a Subject Access Request (SAR) (iii) Procedures for dealing with data breaches (iv) Accessibility statement. At Year End: (i) List of items of expenditure over £100 (ii) Results of review of effectiveness of annual audit.	PAPERS at F
2021/127	GOVERNANCE	
a.	Asset Register query: update on bus shelter / VHMC storage facility reply from Village Hall Management Committee on ownership of same.	
2021/128	FINANCIAL MATTERS	
a.	To discuss and authorise payments of the invoices payable in March 2021 and to authorise payment of same.	PAPER G
b.	Update on revised Battisford Punchbowl grant request (smaller shed)	PAPERS at H
2021/129	EXCHANGE OF INFORMATION	
	To exchange any relevant information at the discretion of the Chairman (i) New Community Ownership fund – information from recent Budget (ii) Record of Commemorative Battisford tea towel	PAPER I PAPER J
2021/130	EXCLUDED ITEM	
	To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the meeting due to the confidential nature of the business to be discussed at next item (commercially sensitive)	

DATES OF FORTHCOMING MEETINGS: for up to date information please see BPC website

<http://www.battisfordpc.org.uk/battisford-parish-council/meetings/> April 20th 2021, May 18th 2021, June 22nd 2021