

Draft until signed

**Minutes of Battsiford Parish Council Meeting
Tuesday 28th July at 7.30pm, Battsiford Village Hall, Straight Road, Battsiford**

- Present:** C Knock (Chairman), B Rhodes (Vice Chairman), J Olley (Councillor), C Nicholas (Councillor), S Zethraeus (Councillor), J Truelove (County Councillor), D Whybrow (District Councillor arrived at 8.07pm)
- Attending:** S Meech (Clerk), J Budd (Public), D Wicking (Public) and I Bell (Public)

Firstly, Cllr Knock wanted to express his condolences and that of Battsiford Parish Council to I Bell on the sad loss of Councillor Annie Hand.

1. Apologises

C Skinner (Councillor) and R Brunning (PCSO)

2. Declaration of interests

No declarations of interest

3. Public Forum

J Budd raises previous item of defibrillator being fitted in Battsiford and whether we can include this on the next agenda with an update

5. (b/f) County Councillors Report

See Appendix 1 for report. Firstly, Cllr Truelove wanted to express her condolences to I Bell.

Cllr Truelove has been in contact with Jonathan Chown and is happy to approach him with any questions regarding the second better broadband contract. Cllr Truelove also highlighted that issues had been raised by local residents regarding disruption caused over Vodafone supplying a line to Wattisham airbase, it is advised that Suffolk County Council are aware of the disruption. No questions were put forward for Cllr Truelove

4. Community Police Officers Report

See Appendix 2 for report

Action – Cllr Zethraeus to speak to Jim Henson regarding neighbourhood watch

6. District Councillors Report

See Appendix 3 for report. Regarding housing survey Mid Suffolk District Council would pay £2,000.00 and cost to Battsiford Parish Council would be approximately £250.00 which would cover printing costs

7. Parish Council Chairman's Report

Cllr Knock advises of concerns that the waste bin at St. Mary's Cemetery is not being emptied regularly and the waste could not be burned as it often has artificial flowers with wire inside. Councillors all agree for the bin to be taken away.

Action – Cllr Knock to take the bin away, put up a notice to advise of removal and S. Meech (Clerk) to enquire how much a bin would be from Mid Suffolk District Council for the cemetery

8. Minutes of meeting held on 30th June 2015

Agreed and signed as true and accurate copy with amendments below noted

9. Matters arising from minutes

Cllr Zethraeus highlights that the cost of the housing survey was not included in item 5 of these minutes. Housing survey costs £2,000.00 plus VAT and a provider is appointed who normally is Community Action Suffolk, printing costs to be covered by Battsford Parish Council of approximately £250.00

10. Planning

a. Applications received for consideration

- i. 2322/15 - Willow Cottage – Reconstruction of fire damaged dwelling incorporating single storey side extension and construction of two storey rear extension – Cllr Nicholas proposes support for application, all councillors agree to support application

b. Decisions received from MSDC – None received

13 (b/f) Housing survey

A Knights attending Battsford Parish Council meeting over concerns for Bowl Meadow. A Knights would like to query if the agenda for Mid Suffolk District Council and Community Action Suffolk was driven forward by the landowner of Bowl Meadow and was a catalyst for the housing survey to be carried out in Battsford? Cllr Nicholas advises that the housing survey has been previously discussed by Battsford Parish Council. A. Knights is just concerned that motives of landowner are not for the benefit of the village. Cllr Knock advises that landowner did approach MSDC, however, MSDC are reacting to government policy and the need for affordable housing. A Knights has concerns of a precedent being set within Battsford and the effect that could occur on the outlook of a very rural village. Cllr Knock informs that Ian Tippett was invited in to attend a parish council meeting for councillors to make an informed decision. Battsford Parish Council are interested in a housing survey for the village and it is only when it's been carried out to see if there is a need that landowners will come forward. Sites do not come into acceptance easily and several sites maybe put forward that would work with MSDC. Cllr Whybrow highlights that developers have the capacity to carry out housing surveys without parish council support, therefore, can be completely independent and push forward with no wider discussion. Cllr Zethraeus also advises that both infrastructure and amenities would be considered in any plans.

Action – Check with Ian Tibbett at MSDC as to funding costs for a general housing survey

11. Finance

- a. **Accounts review to date** - Finance spreadsheets and bank statements circulated. All councillors agree these match
- b. **Payments received** – No payments received
- c. **Payments to hand** –
 - i. Clerk's salary and expenses - £244.08. All Cllr's agree payment. Chq no. 100847 written and signed
 - ii. HMRC (Clerks tax on salary) - £53.40. All Cllr's agree payment. Chq no. 100848 written and signed
 - iii. SALC (Internal audit) - £141.60. All Cllr's agree payment. Chq no. 100849 written and signed
 - iv. SALC (Clerk Book-keeping Training) - £17.50. All Cllr's agree payment. Chq no. 100850 written and signed
 - v. Invoice received from D Windle - £731.00 for grass cutting and maintenance work after posting of agenda. All councillors agree to make payment as next parish council meeting in September to far away for payment. To be ratified at next parish council meeting. Cheque no. 100851 written and signed

12. **Cycle paths**

Cllr Knock wants councillor's consideration on cycle paths for the parish, he raises they do not raise any income but are seen as a community asset. Funding can be applied for but not until September. Cllr Olley states that if there would be no cost involved and it is an improvement to the village why should it not be something to be considered for the parish of Battisford. Preliminary discussions would have to occur regarding issues such as where on the verge cycle path would be and would landowners be happy to give up their ditch for a drainage pipe to be fitted.

Action – Cllr Knock to enquire into representative for promotion of cycle paths

14. **Correspondence**

All correspondence forwarded by email

15. **Any other business raised by councillors for inclusion at the next meeting**

- Wonderleir
- Play area
- Defibrillators

Date and time of next meeting: Tuesday 8th September 2015

Meeting closed at 9:27 pm

APPENDIX 1

PARISH REPORT JULY 2015 BOSMERE DIVISION

County Councillor Julia Truelove

NEW S.C.C. WEBSITE

This can be reached by accessing <http://beta.suffolk.gov.uk>

It is anticipated that the website will provide quicker and easier access to council information and services.

SUFFOLK TRADING STANDARDS – SCAMNEST CAMPAIGN

From Monday, 29th June to Friday 31st July, bins will be located across the County in libraries, C.A.B.s council buildings and local businesses to receive suspected scam mail which will be investigated by Trading Standards.

As well as direct mail, scammers use email, phone calls, texts and face to face methods to try and trick people handing over money and personal details. Trading Standards ask that scams be reported by calling them on 0345 404 0506.

OFSTED REPORT – S.C.C.'S SCHOOL IMPROVEMENT PLAN

The latest Ofsted Report acknowledged a range of strengths whilst setting out areas for improvement: e.g.

- Improve achievement for disadvantaged pupils
- Raising the number of children reaching average attainments
- Increasing school to school support

S.C.C. reports that it is already working to address the above.

RAISING THE BAR AWARDS – CELEBRATING SUCCESS

S.C.C. have celebrated the achievements from 60 shortlisted finalists across 20 categories who have, by their actions, contributed to 'Raising the Bar' standards. Hundreds of nominations were received from across the County. Two award winners came from Claydon High School.

SUFFOLK FIRE AND RESCUE SERVICES – FURTHER CUTS

The service has to cut a further £1million from its annual budget by 2017/18. Whilst no proposals for cuts have yet been drawn up and a pre-consultation is in place, the County Fire Officer said one option could be to identify 'key' retained fire stations to allow them to recruit more 'on call' fire fighters to ensure they always have enough fire fighters and appliances when needed.

S.C.C. CAMPAIGN TO KEEP YOUNGER DRIVERS SAFE

In the last five years 14 young people aged between 17 – 19 were killed on Suffolk roads and 179 suffered serious injuries.

Campaign messagers

- **Distractions –if you are distracted you are dangerous**
- **Drink – consequences last longer than your hangover**
- **Drugs – drugs will get you smashed**
- **Speed - better five minutes late than dead on time**
- **Seatbelts - 1 in five young people don't wear seatbelts**
- **Mobile phones – The only way is off**
- **Showing off – It it worth your car or your licence**

Approved Driving Instructors are encouraged to join the campaign and help young drivers be aware of the dangers.

NEW LOOK FOR IPSWICH RAILWAY STATION

A £2 million refurbishment plan will soon be underway at the station. This will include catering and retail facilities. Improvements will also be undertaken in association with S.C.C to improve the traffic flow, appearance and accessibility of the station entrance.

STOWHEALTH SERVICES – RATED OUTSTANDING

Stowhealth Services, Stowmarket has been rated outstanding by the C.Q.C. The facilities include a fully equipped and staffed gym which helps patients' recovery. Patients can get advice by phone and on the website. ' We found that the practice displayed an excellent understanding of the different needs of their patients and staff demonstrated a commitment to help and support them.'
C.Q.C.

as



SUFFOLK CONSTABULARY

APPENDIX 2

Mid Suffolk South Safer Neighbourhood Team,
Suffolk Constabulary, Elmswell Fire Station, School Road, Elmswell, IP30 9EE
Tel: 101 Fax: (01359) 241796

Your Local Community Officers is:

PC 287 Sarah George and PCSO 3225 Ryan Brunning midsuffsouth.snt@suffolk.pnn.police.uk

Crimes

There has been 1 crimes reported in the Battisford area since your last meeting and this has had publicity objected to.

We have received 5 telephone calls regarding issues in the Battisford area. Other than to report the above these related to:

A historic offence

An alarm

2 abandoned calls

Priorities

The current SNT priorities were set at a meeting held at Elmswell Police Office on Thursday 2nd July 2015. They are presently;

1) Anti – Social Behaviour

2) Vehicle Security

As a result, we will be taking the following action:

1)

- Target patrols in areas of reported ASB
- Respond to reports of ASB as a priority

- Long term problem solving with partners to address persistent issues

2)

- Offer crime prevention advice / equipment where necessary or requested
- Offer property marking sessions including catalytic converters
- Target patrols in areas affected

The next Area Forum and Priority Setting Meeting will be held at **Elmswell Police Office– Thursday 8th October 2015 at 7pm**. Members of the public are welcome and encouraged to attend.

Thank you for your on-going support, PC George & PCSO Brunning

DRAFT

APPENDIX 3

Report from David Whybrow, Mid Suffolk District Councillor

28 July 2015

Report to Battsford Parish Council for Full Council Meeting on Tuesday 28th July 2015

1.0 Housing for Local People

Since the last Parish Council meeting at which Ian Tibbett, MSDC Strategic Housing Officer, gave a presentation I've subsequently met with him to gain a greater understanding of the process he discussed and its potential outcomes.

The opportunities for housing development within the parish is strictly limited by planning law. However, if an affordable housing need can be established, some sites which would not ordinarily be available for development may be considered.

Affordable Housing Need is defined as "the quantity of housing required for households who are unable to access suitable housing without financial assistance". To determine whether this need exists it is necessary to carry out a Local Housing Needs Survey. This will assess the existing housing market and identify any housing need across all tenures. The discussion about affordable housing has arisen from discussions a local landowner has had with the LA Planners and the Strategic Housing team at MSDC about potentially developing on a site that is contiguous with, but outside, the Settlement boundary. The site is known as Bowl Meadow. The potential developer is Mrs Lewsey.

Mrs Lewsey has offered to pay the costs associated with the Housing Needs Survey. Ian Tibbett has indicated to me that locally there have been several surveys paid for by developers. The incentive for the developer to pay for the survey is that if a Housing Need is demonstrated their site might be considered as an appropriate Rural Exception Site to be developed toward meeting that need. The financial and contractual relationship would be between the developer, Mrs Lewsey, and the Rural Housing Enabler (Community Action Suffolk have been proposed). The costs are typically in two categories. Firstly, a management, collation, analysis and report-production all-in fee of £2k to £2,5k. It is my understanding that this is what Mrs Lewsey has agreed to fund. Secondly, there is a cost associated with stationary and postage which is in the region of £1.00 per household. This is usually paid for by the Parish Council although as with the first part the developer could pay. At the last Parish Council meeting it was agreed in principle to support the procurement and execution of a Local Housing Need Survey. However, there are a number of matters that require further consideration by the Parish Council before proceeding further. MSDC will help and support the Parish Council through this process. I'm also keen to work with you in support of this initiative.

2.0 Planning (since 1st July 2015 to date of report)

2.1 Validated -

2.1.1 Willow Cottage, Mill Road, Battsford IP14 2LL Reference
2322/15

Reconstruction of fire damaged dwelling incorporating existing single storey side extension and construction of two storey rear extension.

Validated 07 July 2015

Consultation Expiry 05 August 2015

Target Determination 01 September 2015

2.2 Decisions – No Applications have been Determined in the period.

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Report from David Whybrow, Mid Suffolk District Councillor

28 July 2015

2.3 Permitted Developments – I'm not aware of any PD's within the parish during the reporting period. If Councillors are aware of any construction activity they would like me to investigate its planning history – just ask.

2.4 Appeals – Wonderlier Farm, Straight Road, Battisford (no change of status in the month)

Reference APP/W3520/W/15/3011367

A Statement of Case has been submitted by MSDC to the Inspector which deals in greater detail the reasoning of the original Decision and responds to further submissions that have been made by the Appellant in support of the Appeal. Other interested parties have similarly communicated with the Inspector including the Parish Council. On 22nd June 2015 the Inspector wrote to MSDC covering issue of the appellant's final comments. This normally ends the receipt and consideration of any further comment from any party. I am unaware of the proposed site visit date or the target date for Determination.

3.0 Conclusion and apologies

I trust the forgoing is informative and relevant. I'm committed to attending another Parish Council Meeting this evening and accordingly offer my apologies. I look forward to finding out the outcomes of your discussion and debate this evening.

Finally, if there are specific matters that you would like me to investigate or report on – just ask.

Contacts details as follows:

david.whybrow@midsuffolk.gov.uk david@dswwhybrow.com

07799 068 926

Or visit me at The Old Rectory, Stowmarket Road, Ringshall. IP14 2HZ