

Draft until signed

**Minutes of Battisford Parish Council Extraordinary Meeting
Tuesday 18th July 2016 at 7.30pm, Battisford Village Hall, Straight Road, Battisford**

Present: B Rhodes (Vice Chairman), S Zethraeus (Councillor), N Cleaver (Councillor), J Olley (Councillor), J Truelove (County Councillor)

Attending: S Meech (Clerk), J Budd (Public), C Butters (Public), B Haley (Public), I Hand (Public), D Wicking (Public)

1. Apologies for absence

Cllr Whybrow (District Councillor), Cllr Knock (Chairman – mix up of dates, Vice Chairman Cllr Rhodes chairs meeting at 7.35pm in Cllr Knocks absence), Cllr Skinner, Cllr Nicholas

2. Declarations of Interest

None

3. Public Forum

Public in attendance for planning items

4. Minutes of meeting held on Tuesday 28th June 2016

Minutes to be checked and signed at the next full parish council meeting

5. Matters arising from minutes

Minutes to be discussed at the next full parish council meeting

6. County Councillors Report

See Appendix 1

Action – Clerk to advise Barclif of a contribution in the next issue to thank Cllr Truelove and Suffolk County Council for funding towards the first defibrillation machine in Battisford.

7. District Councillors Report

District Councillor is not in attendance at the meeting

8. Parish Council Chairman's Report

Chairman is not in attendance tonight so Vice Chairman, Cllr Rhodes is chairing the meeting in his absence.

9. Planning

a. Applications received for consideration

- i. 2498/16 - School House, Straight Road, Battisford - Application for Outline Planning Permission including details of the provision of Access for the erection of 1 x detached dwelling (all other details to be dealt with under a further Reserved Matters application). A neighbour attended the meeting to raise concerns with this planning application, it is felt that with the removal of trees within the application the neighbouring property will be overlooked. Cllr Zethraeus feels that after reviewing the plans there could be an effect on the amenity of the neighbouring properties. All councillors agree to object to

the planning application. Reasons given, it is felt a loss of privacy and amenity could be created with the removal of trees/greenery creating neighbouring properties to be overlooked, some discrepancies are highlighted with the statement provided in the application in relation to infrastructure for example that there is no bus service that services the village and the property is not linked to mains sewage, Battsford Parish Council feel this proposal would create a loss of countryside within the parish of Battsford and could also set a precedence for change of use from countryside to housing. **Action** – Clerk to advise MSDC of decision and comments from Battsford Parish Council

- ii. 2568/16 - Wood Vale, Straight Road, Battsford IP14 2HD - Alterations to existing house and addition of one and two storey rear extension – All councillors agree for no comment to be made for this application.

b. **Decisions received from MSDC** – no decisions received

10. Finance

- a. Accounts Review to date – Community Current Account Balance as of 14th June 2016 is £21,596.64 & Business Savings Account as of 13th May 2016 is £2,357.75
- b. Payments received – no payments received
- c. Payments to hand
 - i. S Meech – Clerks Overtime & Expenses – £97.11 – Cheque was unable to be written and signed as Cllr Knock & Cllr Skinner were absent from meeting and they were required for a 2nd signature on cheque with Cllr Rhodes. Item to be moved to next agenda in September
 - ii. SLCC – Annual Subscription - £51.50 - Cheque was unable to be written and signed as Cllr Knock & Cllr Skinner were absent from meeting and they were required for a 2nd signature on cheque with Cllr Rhodes. Item to be moved to next agenda in September

11. Amendment to clerks standing order for annual incremental increase

Form is unable to be filled out and signed as Cllr Knock & Cllr Skinner were absent from meeting and they are required for the 2nd signature on the form with Cllr Rhodes. Item to be moved to next agenda in September.

12. CILCA qualification/training

Clerk to move this item to the next agenda when the chairman is present

13. Flooding down Plantation Way/Mill Road

MSDC are currently dealing with this flooding issue and civil engineers have been informed of the location of the flooding.

Action – Cllr Truelove to liaise with Nigel Jarvis at MSDC regarding this flooding

14. Defibrillation machines

Some further training needs to be arranged once more defibrillation machines have been ordered. Dates to be discussed at the next full parish council meeting.

15. Play area

Clerk advises Battsford Parish Council that the new play equipment is to be installed at the play area from Monday 25th July 2016 and should be finished around Monday 1st August 2016 and that the play area committee intend on having a fun day at the village green soon after installation.

16. Correspondence

J Budd advises that Anglian Water did not contact him regarding a visit that the clerk had arranged further to point 3 on previous minutes of 28th June 2016. The visit was for CCTV investigations to be carried out on the drainage at Bowl Road near to Cobbold Close where effluent is being brought up with water in heavy rain. Cllr Truelove rang the engineers and received a verbal report to advise her that the inspection did not highlight any concerns.

Action – Clerk to contact Anglian Water to gain some feedback from the inspection and to find out why no contact was made with J Budd or Cllr Knock

17. Any other business for inclusion on the next agenda

- Memorial – Planting
- Dog waste bin – pole opposite the concrete pad/Cllr Skinner landowner discussion

18. Date and time of next meeting – Tuesday 6th September 2016 at 7.30pm

Meeting closed at 8.46pm

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Appendix 1

To follow

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