

MINUTES OF THE BATTISFORD PARISH COUNCIL VIRTUAL MEETING
HELD ON TUESDAY 21st July 2020

Present:

Cllr P. Lambotte (Chairman)

Cllr D. Wicking (Vice Chairman)

Cllr N. Cleaver

Cllr S. Zethraeus

Cllr J. Pope

Cllr J. Cook

Cllr C Nicholas

In attendance:

C/Cllr K. Oakes, D/Cllr D. Pratt and N. Glading, parish clerk

2020/8	<u>CHAIRMAN'S WELCOME and RECORDING OF MEETING</u> a. No recording	
2020/9	<u>APOLOGIES FOR ABSENCE</u> a. There were no apologies for absence b. Council to consent to accept apologies received: not applicable	
2020/10	<u>DECLARATIONS OF INTEREST</u> None	
2020/11	<u>PUBLIC PARTICIPATION</u> None	
2020/12	<p><u>UPDATES FROM COUNTY and DISTRICT COUNCILLORS</u></p> <p>a. <u>An update from County Councillor K. Oakes</u> was RECEIVED (County Report emailed to Councillors previously) Cllr Oakes congratulated the Chairman on his appointment.</p> <p>Q. Could you give BPC an update on signage Deadmans Lane, Burnthouse Lane? Where are we in the `pecking order?`. At the very least, BPC had expected a repainting of `Give Way` signage on road.</p> <p>A. C/Cllr Oakes will chase, ready for the next meeting</p> <p>b. <u>An update from District Councillor Dr D. Pratt</u> was RECEIVED (District Report emailed to Councillors previously) . Cllr Pratt added that the small business grant ceases at end of July. The Chairman commented that District Council had dealt very efficiently with business grant applications.</p> <p>Q. There has been an increase in fly tipping; asbestos was dumped at Church Road, and other rubbish left outside High Flyers</p> <p>A. No increase has been noticed at District, people should report it. As local farmers are picking up stuff that has been fly tipped it will not show on the figures</p> <p>NOTED: A Councillor reported that Japanese Knotweed has been identified; Japanese Knotweed does not spread by seed but by cuttings</p> <p>Q. The hedge at the Bowl Meadow development (next to the pub) has been cut back severely and the houses are clearly visible. It was agreed that hedge would be retained: is this straightforward coppicing or is cut back too severe? Enforcement</p>	<p>Appendix 1</p> <p>C/Cllr Oakes</p> <p>Appendix 2</p>

2020/16	<p><u>BATTISFORD EMERGENCY PLAN</u></p> <p>a. Battsford PC Emergency Plan: clerks draft of the letter vulnerable / at risk residents to facilitate the retention of data had been circulated: unanimously AGREED Cllrs Zethraeus and Cleaver will deliver</p> <p>b. It was NOTED that a more relevant example should be a power blackout, not a flood : clerk to modify</p>	Appendix 3 Clerk																																				
2020/17	<p><u>CHAIRS ITINERARY and REPORTS</u></p> <p>a. <u>Chairs report</u> Cllr Pope has done a stellar job of phoning all on the vulnerable list signposting to other services. Relatives are now visiting. Wrap up now-update leaflets etc. Cllr Cleaver has drafted a letter. A Vote of Thanks was given to Cllrs Pope and Cook, Christa, Des Shelley, for outstanding services at a time of national emergency our heartfelt grateful thanks the villagers of Battsford</p> <p>Cllrs Lambotte and Cleaver will meet to agree the content of the letter</p> <p>More brackets are being ordered for the SID positions</p> <p>b. <u>Councillors reports</u> Cllr Lambotte had circulated a detailed SID data report which is self-explanatory: fundamentally, average speed has come down, which is excellent news (given how long Straight road is)</p>																																					
2020/18	<p><u>FINANCE/ AUTHORISATION OF PAYMENTS</u></p> <p>(i) Expenditure</p> <p>a. The itemised expenditure/ invoices for payment were unanimously APPROVED and the councillors authorised payment of same</p> <p>ACCOUNTS PAYABLE JULY 2020</p> <table border="1" data-bbox="240 1346 1334 2016"> <thead> <tr> <th>Payee</th> <th>Item</th> <th>Amount</th> <th>VAT</th> </tr> </thead> <tbody> <tr> <td>N Glading</td> <td>July salary</td> <td>£322.14</td> <td></td> </tr> <tr> <td>N Glading</td> <td>Expenses office April May June 2020 (Quarter 1)</td> <td>£78.00</td> <td></td> </tr> <tr> <td>Suffolk Cloud</td> <td>Website hosting</td> <td>£172.00</td> <td></td> </tr> <tr> <td>Postage clerk</td> <td>See list below</td> <td>£15.63</td> <td></td> </tr> <tr> <td>J Firman (re-issue)</td> <td>Cheque rejected by Barclays see below</td> <td>£396.60</td> <td>£66.00</td> </tr> <tr> <td>Barclif (re-issue)</td> <td>Cheque rejected by Barclays</td> <td>£100.00</td> <td></td> </tr> <tr> <td>Battsford Village hall Management Committee (re- issue)</td> <td>Cheque rejected by Barclays Grass cutting Cemetery and Play field</td> <td>£150.00</td> <td></td> </tr> <tr> <td>D Windle</td> <td></td> <td>£751.00</td> <td>TBC</td> </tr> </tbody> </table>	Payee	Item	Amount	VAT	N Glading	July salary	£322.14		N Glading	Expenses office April May June 2020 (Quarter 1)	£78.00		Suffolk Cloud	Website hosting	£172.00		Postage clerk	See list below	£15.63		J Firman (re-issue)	Cheque rejected by Barclays see below	£396.60	£66.00	Barclif (re-issue)	Cheque rejected by Barclays	£100.00		Battsford Village hall Management Committee (re- issue)	Cheque rejected by Barclays Grass cutting Cemetery and Play field	£150.00		D Windle		£751.00	TBC	
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	<p>(ii) The Cashbook, Income, Bank Reconciliation and Budget against Expenditure spreadsheets for Quarter One 2020 to 2021 were unanimously APPROVED</p> <p>(iii) The allocation of Reserve monies was discussed, Councillors to finalise at the next meeting</p>	
2020/19	<p>EXCHANGE OF INFORMATION</p> <p>a. Exchange of any relevant information (at the discretion of the Chairman) Chair will send letter to Anthea to congratulate her on the excellent Lockdown edition of the Barclif News</p>	Cllr Lambotte
2020/20	<p>EXCLUDED ITEM</p> <p>To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the meeting due to the confidential nature of the business to be discussed at item 2020/21</p>	

DATES OF FORTHCOMING MEETINGS: For up to date information please see BPC website
<http://www.battisfordpc.org.uk/battisford-parish-council/meetings/>

September 22nd 2020

October 20th 2020

November 17th 2020

Meeting ended 9.01pm

Appendix 1

[COVID-19 related news](#)

New plan sets out how Suffolk will prevent and respond to COVID-19 outbreak

A plan which sets out how Suffolk would prevent and respond to a localised outbreak of COVID-19 was published on 30 June.

Suffolk's Local Outbreak Control Plan will be triggered where there are suspected or confirmed COVID-19 outbreaks in any setting or community within the county.

The plan, a requirement of Government of all local authorities, outlines measures to prevent, manage, and contain outbreaks of Coronavirus and protect the public's health. It builds on existing relationships and processes in place with partner agencies across Suffolk.

The plan outlines how complex cases will be managed in more than 30 high-risk places, locations, and communities, particularly care homes and schools. It also outlines local testing capacity, use of data to identify and proactively manage outbreaks, and contact tracing in complex settings. An outbreak is defined when there are two or more cases in usual level for a particular place and time.

Suffolk has received £2.79million from a £300million Government fund to support delivery of the Local Outbreak Control Plan.

Suffolk's resilience partners continue to provide PPE equipment where most needed

As Suffolk's response to the Covid-19 pandemic enters its fourth month, the team set up in March to source and distribute personal protective equipment (PPE) to support service providers across the county continues to operate from Suffolk County Council's offices in Ipswich.

To date, this PPE 'cell' of the Suffolk Resilience Forum (SRF) has distributed over 2.3 million items of PPE across Suffolk. Over 1.9 million of these items have been distributed for use in the care sector to support some of Suffolk's most vulnerable residents.

This equipment is directly supporting a range of staff every day, providing them with the masks, gloves and other disposable protective items needed to ensure safe working and effective infection control in care settings, social care, special schools, emergency services, and health organisations.

As service providers increase contact with residents and reopen, or plan for buildings to reopen in weeks to come, Suffolk's PPE team will continue to purchase and distribute equipment where there is a shortfall in supply, or where organisations identify an urgent

Looking after the vulnerable is top priority

Article by Councillor Beccy Hopfensperger, Cabinet Member for Adult Care. Published 23 June 2020.

Nationally the focus of Covid-19 within the care sector has been on care homes. In Suffolk, we recognise that the experience is the same in all care settings, including extra care

housing and supported housing, although the prevalence has not been as great. Care settings have been on the frontline in terms of our local response to Covid-19. News of cases, the need for testing, and sadly people passing away as a result of this virus, has been widely reported.

I want to share what has been happening within homes to protect residents and give an update on the support the county council is continuing to provide care homes as they face this challenge.

While we are seeing a gradual decrease in the number of cases within Suffolk's care homes, and the number of deaths due to Covid-19 appear to be reducing, providers are still in the response phase of this pandemic.

Suffolk's care homes continue to care for residents with the utmost professionalism and kindness. They are following national guidance regarding social distancing, hygiene standards and the correct use of personal protective equipment (PPE). Testing is available for all care homes - for the entire home, including staff and residents who are not displaying any symptoms.

Ahead of a national testing site being available, we started testing residents in care homes. Since testing began in mid-April, over 2,300 people have been tested across all care settings and testing continues.

With more testing taking place, infection control and prevention measures can be more effective.

The county council, with its health partners, continues to have daily contact with care homes to support them and respond to their needs and concerns. This support has included help to source agency staff where there is staff absence, obtaining PPE, a dedicated infection prevention and control enquiry line, and a package of financial support.

While providers are responsible for sourcing their own supply of PPE and financial support has been provided to help meet the additional costs, the Suffolk Resilience Forum has supplied care providers with 1.7 million items of emergency PPE when they have encountered difficulty in sourcing their own supply.

The number of people who have died in care homes in Suffolk due to Covid-19 is decreasing on a weekly basis. However, this doesn't take away from the fact that people have died because of this virus. It is a tragedy that families are losing their much-loved relatives and friends to this virus, and my deepest sympathies and condolences are with those who are grieving during this most difficult time.

In Suffolk, we are continuing to see a higher percentage of Covid-19 related deaths within care homes compared to some other areas. The reasons for this are complex, but factors we think are contributing to this are more people choosing to die in their usual place of residence and the high number of nursing beds that we have within care homes. These provide care for people with complex care needs who may be approaching the end of their life, and I would like to assure people that we have very good practices for providing end of life care in Suffolk.

Dying within a care home setting often reflects a person's wish to remain in their usual place of residence, in comfortable surroundings, with people around them who are familiar, as opposed to being in an unfamiliar hospital setting.

Although we no longer have any council-owned care homes in Suffolk, they are all privately owned and run, the county council still considers looking after the most vulnerable to be its top priority. The council is standing shoulder to shoulder with our care providers as we continue to face this crisis, and I want to take one final moment to praise their monumental efforts and their continued dedication and professionalism. The kindness and warmth that they show our most vulnerable each day, despite the pressures they face, is deeply moving.

I would ask people to please do what they can to protect our most vulnerable by continuing to follow government guidance around social distancing and hygiene to reduce the spread of the virus in our communities. Thank you for doing your bit and, please, Stick With It Suffolk.

[Other news](#)

First business benefits from council's free solar panel scheme

A Lowestoft-based charity is the first organisation to benefit from free solar panels, as part of Suffolk County Council's Renewable Energy Fund.

Nirvana Health and Fitness, on Pinbush Road in Lowestoft, is now hosting a 70kWp solar panel installation and is benefitting from zero-carbon electricity.

The council's £400,000 Renewable Energy Fund is open to eligible businesses looking to reduce their energy costs and carbon footprint through solar power. Successful applicants will have solar panels supplied and installed for free.

Once the panels are installed, the business is sold electricity at a better rate than their existing tariff, so they will see immediate savings.

The Fund itself benefits from income generated by the sale of the solar-generated electricity. This means money goes back into the pot, allowing more solar panel applications to be considered by the Fund and installed across Suffolk.

Better Broadband for Suffolk reaches 100,000th customer as third phase contract is agreed

More than 100,000 households across Suffolk are already using faster broadband, thanks to the council-led Better Broadband for Suffolk programme.

The partnership - between Suffolk County Council, Openreach, the Department for Digital, Culture, Media and Sport (DCMS), the New Anglia Local Enterprise Partnership (NALEP) and local councils – has made faster broadband available to around 150,000 premises since being launched in 2010.

It means the current total superfast broadband coverage in Suffolk stands at more than 96 per cent, with plans currently in place to reach 98 per cent coverage before the end of the year.

The team has plans to go even further, after announcing, on 3 June, an additional phase of work to provide connectivity to approximately 5,000 more premises, including over 550 businesses, in some of the most rural parts of Suffolk.

The work will be carried out by Openreach – operator of the UK’s largest phone and broadband network, used by the likes of BT, Sky, Plusnet, and TalkTalk – and is set to start as soon as deployment under the current contract ends. Work will continue until September 2022.

Faster broadband provides many benefits including staying in contact with friends and family through video conferencing services, easier web browsing and online shopping, the ability to stream high definition video, and work from home. Covid-19 has led to many of these benefits becoming even more crucial during times of social distancing and will have a large part to play during the recovery phase.

Appendix 2

District Cllr Report Battisford and Ringshall Ward

Barking, Battisford, Great Bricett, Offton, Ringshall, Willisham

July 2020

Operations during Covid-19

Staff are continuing to work from home, making use of Microsoft Teams to hold virtual meetings with colleagues,

councillors and residents. Some officers are beginning to return to their normal jobs having been seconded to

different duties arising from the pandemic. Home but not Alone Line: 0800 876 6926.

Cycling Strategy

MSDC is commencing work on rewriting the Cycling Strategy which is out of date. The Green Group have asked

for better provision for cyclists within the town of Stowmarket and between neighbouring villages to improve links to

schools, local retail outlets etc as well as for leisure. Within our ward improved links

between Barking and

Needham Market that utilises existing track called ‘the causeway’ could be proposed.

Residents in the ward have

suggested a link between the airbase and Ringshall Primary School.

Climate Change Task Force

Proposals from the Cross-Party Task Force of Mid Suffolk Councillors are due to be considered by Cabinet on 6

July. They contain several environmental measures which could form the councils’ first

Carbon Reduction

Management Plan, setting out how they aim to fulfil their ambitions of becoming carbon neutral within the next ten

years. The proposed actions are the first steps in achieving the long-term objective to

reduce the councils’ current

emissions of approximately 5,452 tonnes (Mt) of carbon dioxide equivalent (CO2e) per year,

looking into how best

to invest in order to reduce this to net zero.

Joint Local Plan

We remain unsure when the Joint Local Plan will be available and ready to be considered at a meeting of the Full Council. A timetable will soon be provided for the remaining steps that need to be followed. The next version of the Plan may well be very different from the consultation draft of July 2019. If the District Council approves the Plan it will be subject to further consultation and an Inspector's Examination before it can be formally adopted as planning policy.

Out-of-County Investments

MSDC and Babergh set up an investment company (CIFCO) which has so far borrowed around £60 million to buy commercial properties, almost all of which are outside Suffolk. The scheme was set up to make profits to improve services for residents of the districts. A recent revaluation of the portfolio shows a loss in the last 12 months of around £3 million; with fees of some £500,000. In recent months only 50% or so of the rental due to CIFCO has been paid. A recent scrutiny of the CIFCO Business Plan for 2020/2021 raised many concerns which need to be considered before full Council is asked to approve the Business Plan at the meeting on 23 July.

Disabled Facilities Grant

In the recent Performance Reporting we raised concerns, again, that the grant available is not being spent. If you know anyone who needs any kind of adaptation to their home, from a handrail to a wet room, please ask them to get in touch. The application process is very straightforward.

Dr Daniel Pratt

Mid Suffolk District Councillor

Email: daniel.pratt@midsuffolk.gov.uk

Telephone: 07775389193

Appendix 3

August 2020

Dear XYZ

Battisford Parish Council are currently completing an Emergency Plan for Battisford. The recent experience of the pandemic has highlighted the need to be aware of those people in our village who may require assistance in the case of an emergency. We would like to continue to hold your details now that the pandemic situation is easing, as there may be an occasion in the future (for example, a flood) when we will need to contact you quickly to ensure your safety and wellbeing.

In order to continue to hold this information, we are obliged to inform you of the following and ask for your written agreement.

Battisford Parish Council will follow the eight principles of data protection:

1. Fair and lawful

BPC has legitimate grounds for collecting the data and it will not have a negative effect on you or be used in a way that you would not expect. BPC will provide full transparency about how we wish to use the data and ensure that the data is only used in ways you would expect.

The details we would retain under the Emergency Plan are

1. Name
2. Address
3. Phone number
4. Specific assistance required

2. Specific for its purpose

BPC will only use the personal data for the purpose of the Emergency Plan.

We will not pass your details on to third parties, unless the Emergency Plan is activated, in which case we may give your information to the relevant Health or Service Authority. For example, The Police, Fire Service or Health Authority

3. Be adequate and only for what is needed

We will only hold information that that we need to implement the Emergency Plan .

How we use your information

Your information will be stored on a secure server and encrypted; only the Parish Councillor responsible for the Emergency Plan will be able to access it. You have the right to ask for your information to be removed at any time.

4. Accurate and up to date

BPC will take reasonable steps to keep your information up to date and to change it if it is inaccurate.

You may contact the Parish Councillor responsible for the Emergency Plan at any time if you wish to change your details.

5. Not kept longer than needed

We will retain your information for five years, after which date we will contact you to check that you wish to join the next data register.

6. Take into account people's rights

You have the right to access your personal data, to stop it from being used if it is causing distress.

You may only request information that is relevant to yourself. BPC has a responsibility to establish whether the information requested is relevant to the person requesting it.

You can also request to see the information held about yourself by submitting a subject access request. This is a request typically sent by email, fax or post.

7. Kept safe and secure

BPC will maintain a proper physical and technical security system to keep your personal information safe and secure, and not be exposed to undue security risks.

8. Not be transferred outside the EEA

Data will not be transferred to any other countries.

Appendix 4

Denis Wicking Initial Review 8 July 2020

Initial Review and submission for Asset of Community Value Battsford Parish Council decided at its meeting on 23 June 2020 to consider options for supporting the Punch Bowl Inn ("the Pub"), especially as it comes out of the business disruption caused by COVID 19, and in the knowledge that the current property owners are seeking to liquidate their investment after nearly 7 years by selling the property. The Punch Bowl freehold is owned by the Mrs Gwynneth Hogger. This document is in three parts 1. History 2. review of potential business models 3. draft submission to Mid Suffolk District Council for Asset of Community Value status to be applied to the property known as the Punch Bowl Inn. Battsford parish has six places that could be described as community assets 1. the village green - an outdoor space of around 1 hectare with play area, large open space, picnic tables and other seating, 2. St Mary's parish church, with its associated church room and burial ground, 3. the parish cemetery opposite the church, 4. the village hall, used daily for children's playgroup and available for evening and weekend events such as club meetings and private parties, and 5. the Punch Bowl Battsford Free Church operates under the management of its members. This paper does not address financial issues, which are reserved for a future paper.

1. History The Punch Bowl was originally a "tied" pub owned by Tolly Cobbold and let to landlords. It was purchased from them at some point in the 20th century and run by managers on behalf of the owners. In 2009 the last of these owners closed the doors and sought to sell the property as a potential house or development plot. A group of people from the village campaigned to Punch Bowl Page 2 prevent this and with the support of Mid-Suffolk District Council (which did not support the planning change from pub to full residential use) a Community Interest Company (CIC) was established to operate the pub. This did not change the desire of the owners to sell the freehold, but severely circumscribed the potential value of their asset. It took a further 4 years to find someone willing to invest in the the freehold. The property was bought by Gwynneth Hogger in 2014, and the CIC was granted a commercial renewing lease for 20 years. Provision was also made for the purchase of the freehold at a fixed price within 5 years.

2. Potential Business Models The ways in which the Pub could operate can be viewed in three parts: • ownership of the freehold • operation of the Pub business (food and beverage) • operation of other community activities within the freehold premises In each case, risks and benefits to the community and the Parish Council are identified.

2.1 Ownership of the freehold Three options are considered: • Private • Parish Council • Other Community method

2.1.1 Private Private ownership has been the operating model for the existing business, splitting the ownership of the premises from the operating of the food and beverage business.

2.1.1.1 With Private Operation Benefits • All financial risks borne by the private parties involved • no financial risk to any community organisation Risks • loss of asset should there be any business failure • potential need to commit to one of the community based options at a future date • few options for imposing use of premises for community rather than commercial activities
Punch Bowl

2.1.1.2 With Community Operation This is the existing model Benefits • allows balanced view of profit and community benefit • supports use of premises for other community activities Risks • requires sufficient working capital to operate the business through annual trading cycles and any exposure to “events” • relies on volunteers to take an active management role in a commercial business • may rely on volunteers to operate • commercial activities need to provide enough profit to meet commercial rents • Freeholder owner may change and disrupt stable operation

2.1.2 Parish Council Parish Council ownership might introduce stability of any business operating model, while allowing it to impose on the operators of the food and beverage business terms to support or provide space for other activities based in the Pub.

2.1.2.1 With Private Operation Benefits • financial risks of the food and beverage business borne by the private parties involved • options for imposing use of premises for community rather than commercial activities • options for expanding premises to provide additional uses e.g. shop • no community involvement in core activity Risks • rental loss if there is a business failure, which might lead to exposure if the Parish Council has a mortgage • potential need to commit to one of the community based options at a future date • need to obtain funding to make the purchase

2.1.2.2 With Community Operation Benefits • allows balanced view of profit and community benefit • supports use of premises for other community activities Punch Bowl Page 4 • Ability to raise sufficient finance to remodel premises to be more usable as a community venue Risks • requires sufficient working capital to operate the business through annual trading cycles and any exposure to “events” • relies on volunteers to take an active management role in a commercial business • may rely on volunteers to operate • commercial activities need to provide enough profit to meet reasonable rents • rental loss if there is a business failure, which might lead to exposure if the Parish Council has a mortgage • need to obtain funding to make the purchase

2.1.3 Other Community method As with the Parish Council ownership, ownership by a Community based group (such as a village pub company) might introduce stability of any business operating model, while allowing it to impose on the operators of the food and beverage business terms to support or provide space for other activities based in the Pub. The feasibility of this option is entirely dependent on the ability to raise sufficient funds.

2.1.3.1 With Private Operation Benefits • financial risks of the food and beverage business borne by the private parties involved • options for imposing use of premises for community rather than commercial activities • options for expanding premises to provide additional uses e.g. shop • no community involvement in core activity Risks • rental loss if there is a business failure, which might lead to exposure if the Community ownership vehicle has a mortgage, therefore potential to fail. • potential need to commit to one of the community based options at a future date • need to obtain funding to make the purchase

2.1.3.2 With Community Operation Benefits • allows balanced view of profit and community benefit • supports use of premises for other community activities

Punch Bowl Page 5 Risks • requires sufficient working capital to operate the business through annual trading cycles and any exposure to “events” • relies on volunteers to take an active management role in a commercial business • may rely on volunteers to operate • commercial activities need to provide enough profit to meet reasonable rents • rental loss if there is a business failure, which might lead to exposure if the Parish Council has a mortgage • need to obtain funding to make the purchase

2.2 Pub Business The Pub operates on very fine margins and relies on volunteer staff in the bar, to support cleaning and decorating, and to create activities in the Pub such as the Quiz or the music evenings. It then needs people to support the events, eat the food and in general keep the money coming in. The Parish Council could undertake the role of Community Operator of the Pub. Benefits • Control of full operation including any additional community activities • reduced exposure to financial “surprises” such as the inability to pay rent Risks • Legal basis of operating a commercial business would need to be established • exposure of Parish Council in the event of business failure • need for skilled management to supervise operation on either employed or volunteer basis

2.3 Other Community Activities With Village Hall fully occupied during the daytime, the Pub is a potential venue for other community activities. There is no food service on Monday and Tuesday; as an example of the potential uses, on one Monday a month a community the is held that draws in some of the older residents. The operation of the emergency shop highlighted a desire for something similar to continue, but there is no place for it currently. If the Pub is owned and operated privately, the Parish Council can have little or no role in the development of other activities other than at the grace of the owner/operator. Punch Bowl Page 6 If the Pub is owned by the Parish Council, it is assumed that it would seek a role in the community management of the operation, and even if it was owned within the community it would seek a role in the management of such activities.

3. Draft Submission Demonstrating the community value of the asset (4) Why do you feel the property is an asset of community value? Your reasons for thinking that the Council should conclude that the asset is of community value, having regard to the definition in the Localism Act. Please provide as much information as possible on how the asset currently used or has been used in the recent past. * Please provide supporting evidence of events which have taken place, such as activity programmes, website links, letters of support and details of any meetings held which show public support. The Punch Bowl has been operated by the Punch Bowl Community Interest Company for the past 8 years, while the freehold has been held privately. It was one of the first community managed pubs in the county and country. As a Community based project it continues to draw volunteers from across Battsford and neighbouring parishes to support all elements of its activities; this includes those who have been directors of the CIC, volunteer bar staff, volunteer cleaners, volunteer decorators, people who have given free building services. Then there are those who organise monthly music evenings, quiz nights, darts teams, food events and the village Christmas party. Some village events only use the building, such as the monthly afternoon community tea, cake and natter. Last year the CIC needed to raise funds for a cash injection. A meeting was held in the pub and over £12000 raised from the 100 or so people who attended the meeting (5) How could the building or land be acquired and used in future? Punch Bowl Page 7 If your nomination is successful and the asset is listed, community interest groups will get the opportunity to bid for it if it comes up for sale. Please provide details of how the community propose to take on ownership. * It is the aim of the Parish Council that either • it purchases the freehold outright and rents it to an operator (such as the existing CIC), or • it supports the purchase by a Community group (6) What do you consider to be the boundary of the property? Please give as much detail as you can, including a Land Register Title Document or detailed Ordnance Survey Plan * Site boundary plan *

Appendix 5

PROJECT POTENTIAL FUNDING SOURCES

Note: most funders require approx. 10% contribution from applicant

Plunkett Foundation

Power to Change has suspended all current funding programmes, including More Than a Pub, as we are focusing our attention on supporting community businesses affected by COVID-19. All future rounds of this programme are currently paused.

PF advocate the community business approach. A community pub is owned and controlled by a large number of people from within the community – typically around 200 people. Pubs saved in this way are governed democratically on the basis that each member gets one vote, regardless of how much money they invested. This is important, because we know that many communities are made up of people with very mixed incomes, and the community business model makes sure that everybody has the opportunity to have a say about what's important to them.

Community pubs have both open and voluntary membership, meaning that new people moving into the community, or those who have not previously been involved, can still become members. They tend to be run by full-time managers or tenants with the support of members of the community who volunteer.

We help communities to take control of their challenges and overcome them together.

We support people, predominantly in rural areas, to set up and run life-changing community businesses. These are enterprises owned and run democratically by large numbers of people in the community. They help people to tackle a range of issues, from isolation and loneliness to poverty, and come in many forms including shops, cafes, pubs and land-based initiatives. Our values are extremely important to us, and our team is made up of people who have a vast range of expertise and experience. We're united in our passion for supporting communities to work together and expect everyone to reflect the 'can-do' attitude of our organisation.

Our 5 strategic objectives

- Help more communities to develop and open new community businesses and to ensure those already trading have the support they need to thrive
- Increase awareness of the relevance of the community business model and extend its accessibility and associated support in all rural parts of the UK
- Extend the social impact community businesses have to all those living in the rural communities we support, especially to those vulnerable to poverty, health issues, isolation and loneliness
- Create an enabling environment for community businesses in terms of the policy, funding and advisory landscape they work within
- Improve Plunkett's own sustainability to ensure it continues to address the needs identified

Our 4 priority areas of implementation

We have four areas of work that are essential to delivering our strategic objectives.

Offer a support service assisting rural communities to set-up & run community businesses

A range of Engagement activities raising our profile and the issues of community business

A long-term aim to establish an Information and Innovation Hub

Aim to resource our work through effective governance and financial management

Reply from email enquiry:

Dear Nicola ,

As you may be aware, Plunkett is able to support community pubs in rural areas.

However, under the programme 'More Than a Pub' we can provide support to community groups setting up pubs in rural and urban areas.

To be eligible for support through Plunkett you will need to have set up a steering group of at least three people, be committed to engaging with the local community and be committed to raising some finance from the community. You will also need to be able to demonstrate that you will be offering 'more than a pub' - for example:

- * Providing regeneration through access to public services and amenities to those who are socially excluded.
- * Promoting employment, education and training in areas of high social need.

- * Encouraging volunteering, citizenship and community development as a hub for community groups.

At Plunkett we want to make sure you and your community have as much help as possible to take forward your plans. To help you do this I've attached a document entitled 'Community Pubs - Take The First Steps' that I hope will be of assistance and interest.

All of the information and attached resources (alongside much more) can be found at www.plunkett.co.uk<<http://www.plunkett.co.uk>>. Here, collective knowledge and experience of communities who have been through the process of setting up and running community-owned pubs can be found, including case studies sharing stories from other communities. Please do take a look. You can also 'connect' with other Pub Groups at <https://www.facebook.com/groups/communitypubsnetwork/>

To ensure that you get the latest news and are supported throughout your project's development please do sign up here<<https://plunkett.us6.list-manage.com/subscribe?u=46c603ff96ed7c6d60031d4f2&id=ed4a8be093>> to receive our monthly newsletter that contains a wide range of information, including sources of potential funding, expert articles from our team and details of forthcoming events you may wish to attend.

Do keep in touch to let us know how your project is progressing. You can keep up-to-date with Plunkett by:

Liking us on Facebook<<https://www.facebook.com/plunkettfoundation>>

Following us on Twitter - @PlunkettFoundat<<https://twitter.com/PlunkettFoundat>>

Watching us on Vimeo<<https://vimeo.com/plunkettfoundation>>

Following us on Instagram<<https://instagram.com/plunkettfoundation/>>

Once you have undertaken a community consultation (see the template document 'Plunkett Initial Community Consultation Questionnaire' in the attachment 'Community Pubs - Take the First Steps.pdf') and you are confident that there is strong support from the community for the project; and you have set up a steering group of at least

three people, then do come back to us to request face to face support for one of our advisers. You can do this via a Request for Support Form which I can send you. In the meantime, if you have any queries do not hesitate to call us. Kind regards

Lucia Jesus

Community Business officer

(Monday to Friday , 9am to 5pm) 01993814373

Plunkett Foundation | The Quadrangle | Woodstock | Oxfordshire | OX20 1LH

01993810730 www.plunkett.co.uk | @PlunkettFoundation

Pub is The Hub

See email response- offering assist on start up

Reply from email enquiry:

Hi Nicola

Thank you for your enquiry and we wish you well in your proposed purchase of the Punchbowl and also opening a shop which would be a wonderful asset to the community.

You may be aware that Pub is The Hub was initiated by HRH The Prince of Wales, as he was concerned about the decline and closure of rural pubs. His vision was that the village pub should be the hub of the community, by diversifying and providing those services that have been lost in many villages. Therefore we encourage rural pub owners, licensees and local communities to work together with the aim to support, add and retain local services, and we offer small kick-start grants to get these often essential services up and running.

Consequently if you are successful we could help with a small grant of up to £3,000 for your shop, and I would need to come and see you before this commenced to go through everything.

Please give me a call once you know everything is going ahead and we can get a date in the diary. In the meantime take a look at our website and the many different project that licensees throughout the UK have successfully completed.

I look forward to hearing from you.

Cheers, Terry

Terry Stork CBII

Advisor - Pub is the Hub Mobile: 07789275908

Regional Agricultural Centre,

Great Yorkshire Showground,

Railway Road,

Harrogate,

HG2 8PW

Co-op Local Community Fund

The Co-op Local Community Fund supports projects across the UK that our members care about.

We want to help communities to come together, co-operate and have a positive impact on community wellbeing – physically and virtually.

NOTE: Because the final date for applications was 12th July, I have sent off BPC application

Who can apply

Your project must either:

- bring the community together to help those in need, providing access to life's essentials such as community spaces, food and bereavement support
- support the mental and physical health of others through community wellbeing activities
- enable people to develop or share their skills to foster community spirit and build resilient communities for the future

Your project or event must also:

- take place in the UK or Isle of Man
- not have religious or political aims
- meet the Co-op's values
- take place or will still be running after November 2021
- benefit your local community

NOTE: Because the final date for applications was 12th July, I have sent off BPC application

Rec from Co-op: Application received Your Cause ID is:55183 If you get in touch with us about your application, you'll need to quote your Cause ID.

What happens next

We'll send you an email containing your application details.

You don't need to do anything else for now. We may be in touch if we need further information.

We'll let you know if you're successful by October 2020.

If you are successful you'll receive your share of the funding in 2 payments – one in April 2021 and one in November 2021.

Add your group to Co-operate, our new online community centre

While you're waiting to hear if you're successful, you can add your group, organisation or charity to Co-operate.

Co-operate helps bring communities together to make good things happen.

Adding your group will help you:

- tell more people about the impact your group has in the community
- influence potential funders
- find volunteers
- find people to join your group
- promote your activities
- find equipment and resources

If you choose not to add your group to Co-operate, it will not affect your application to the Co-op Local Community Fund in any way.

To add your group you'll need to fill in another form.

Suffolk Community Foundation Core costs and project costs £2,000-£5,000

Larger grants may be available if the project is exceptional. If you are interested in a larger grant, please speak to a Grants Officer first on 01473 602602.

Food & Drink Fund

Status:

Open

Grant type:

Core costs and project costs

Maximum:

£2,000-£5,000

Description:

Grants to support the work of voluntary, community and social enterprise organisations and parish councils for charitable activities addressing local needs throughout Suffolk, particularly those where there is a direct link with food and drink.

Deadline:

11 August 2020

Panel decisions expected end of September

a difference to the lives of those living in Suffolk.

Grants up to £2,000 are available to support the work of voluntary, community and social enterprise organisations and parish councils addressing local needs throughout Suffolk, particularly those where there is a direct link to food and drink. Foodbanks are welcome to apply.

The fund supports projects addressing one or more of the following themes:

- Improving health and wellbeing – providing emergency food provisions, providing meals and refreshments to help bring communities together, supporting those experiencing challenges in their lives.
- Overcoming problems – helping people who are experiencing difficult circumstances due to mental ill health, bereavement or financial difficulty.

Grants may fund existing services or facilities and new initiatives and projects. They can contribute to either capital costs such as funding new equipment or support on-going running costs.

This is a small fund with grants typically up to a maximum of £2,000. However, larger grants may be available if the project is exceptional. If you are interested in a larger grant, please speak to a Grants Officer first on 01473 602602.

Julia and Hans Rausing Trust Charity Survival Fund

Available to UK charities, to provide core funding to offset lost income and help support them through the impact of Covid-19.

Key themes:

Health and Wellbeing. This includes charities working within the areas of disease and patient care; mental health and addiction recovery; disability, aged and palliative care.

Welfare and Education. This includes charities addressing poverty and disadvantage, especially in relation to young people; and also those working in areas such as food insecurity and criminal justice.

Arts and Culture. This includes charities working in the performing arts; independent (i.e. not local authority controlled) museums and galleries; heritage sites and historic buildings.

Revenue £1,000-£250,000 Small / Medium Charities under £5m income pa

See webpage for grant groupings per income

PCs ineligible? But CIC may be able to apply

- Awaiting reply from email

The Reach Fund TBA Between £3m - £4m of funding will be available and you can apply for grants of £5,000 - £15,000.

The Reach Fund is a grant programme that helps charities and social enterprises raise investment. The programme is funded by Access – The Foundation for Social Investment and is open to organisations in England.

Social investors are often approached by charities and social enterprises who require extra support to raise investment.

Through this programme, social investors can refer these organisations to the Reach Fund to apply for the support they need.

Who is it for?

The Reach Fund provides grants to charities and social enterprises to help them raise social investment. If you are already working with one of our approved social investors - an 'Access Point' - then you can apply to the Reach Fund for a grant to help pay for the support you need to raise investment.

Parish Councils not eligible

The fund is open to charities and social enterprises, operating in England. Any organisation can register and complete the diagnostic tool but in order to apply for a grant you must have been in contact with a designated Access Point who will approve your registration.

How do I apply?

If you would like to apply for a grant through the Reach Fund you will first need to be working with an 'Access Point'. These are the approved social investors who will be able to refer organisations to the fund.

If you are not working with an 'Access Point' yet please take a look at the Access Point Directory on the Reach Fund website.

The first step of the process will be to register on this website where you will be asked for some basic information about you and your organisation.

Community Action Suffolk

Sent general request to run project through their funder finder database

Response: Good Morning Nicola

Thank you for your email.

To access the full range of the services from Community Action Suffolk.

Please register FREE of Charge as an individual or organisation to gain access to the Community Action Suffolk services at

<http://www.communityactionsuffolk.org.uk/membership/> (please allow 3-5 days for the registration process)..

Once you've received your CAS membership login and password, please visit the CAS Membership Area, which allows you access to Policies & Procedures, Information Sheets, Practical Toolkits, funding Information and a wealth of other resources.

To gain access to our Funding 4 Suffolk funding portal, allowing CAS members to search for local and national funding opportunities please visit:

<http://members.communityactionsuffolk.org.uk/funding-tool/> Please complete the mandatory fields to gain access to Funding 4 Suffolk Portal.

1-1 Funding Surgeries

Due to popular demand Community Action Suffolk and Suffolk County Council's External Funding team are teaming up to offer further pre-bookable opportunities for a 1 hour online 1-1 funding surgery on Monday mornings and Thursday afternoons from 1pm-5pm. These surgeries are open to voluntary, community and social enterprises who need help reviewing their finances as a result of the Covid-19 emergency.

These 1-1 surgeries will be delivered by telephone/ video link and can cover a range of topics related to:

- *Identifying appropriate funding opportunities
- *Carrying out bespoke grant searches
- *Assistance with developing a project idea into a bid
- *Support with writing your application
- *Ensuring your application meets the needs of the funder
- *Exploring opportunities to be innovative & Resilient

The session will last a maximum of 1 hour, allowing time to discuss your project in a little more depth.

If you cannot find a time that fits in with your way of working please email vcsesupport@communityactionsuffolk.org.uk to arrange an alternative time.

Please note that booking is essential

<https://www.communityactionsuffolk.org.uk/events/>

CIL funding See below data query

Chris Knock says: As far as CIL goes you need to put your case for funding in writing to the CIL team. They have strict guidelines they have to work to.

Funding profile has yet to be agreed

TO BE CONFIRMED Funding required

Purchase price

Disbursements

Renovations

Insurance

Licences

Fire safety Inspection

Food hygiene



Home (index.php) | CIL (cil.php) | S106 - Apps (apps.php)

Community Infrastructure Levy Financial

CIL Date Filter
1 April 2010
31 March 2020

Zone Ward Parish District Town

Select a filter to the left and enter your criteria here...

Reset

Filtering: "post=106&area"

Allocation	Potential	Due	Collected	Allocated	Spent	Available
CIL Admin	0.00	0.00	0.00	0.00	0.00	0.00
Neighbourhood CIL	0.00	0.00	0.00	0.00	0.00	0.00
CIL 123 List	0.00	0.00	0.00	0.00	0.00	0.00
Total:	0.00	0.00	0.00	0.00	0.00	0.00

Click here to go up

Print Page

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Home (index.php) | CIL (cil.php) | S106 - Apps (apps.php)

Section 106 Financial

S106 Deed Signed Date Filter
01 April 2010
31 March 2020

Cov Type Ward Parish District Town

Select a filter to the left and enter your criteria here...

Reset

Filtering: "Pans=Statutory"

Allocation	Potential	Due	Collected	Allocated	Spent	Available
OPEN SPACE, SPORT & RECREATION - Contribution	0.00	0.00	2,236.62	367.94	1,445.93	422.75
Total:	0.00	0.00	2,236.62	367.94	1,445.93	422.75

Click here to go up

Print Page

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2020/ 21

MATTER TAKEN UNDER EXCLUSION (CONFIDENTIAL MATTER)

- a. Discussion on Battsford Punch Bowl Project
 - (i) Cllr Wicking updated the Council on registration of the Punchbowl as a Community Asset (Appendix 4) Thanks to Cllr Wicking
 - (ii) The clerk updated the Council on potential funding (Appendix 5) The advent of COVID-19 has meant that many funders are not currently accepting applications. waiting game
 - (iii) Confirmation of funding profile required: to be discussed in September