



BATTISFORD PARISH COUNCIL

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MINUTES TAKEN BY CLLR POPE and CLLR WICKING (CLERKS ILLNESS)

MINUTES OF THE BATTISFORD PARISH COUNCIL MEETING HELD ON TUESDAY 17th March 2020 IN THE VILLAGE HALL, BATTISFORD

Present: Cllr P Lambotte; Cllr C Nicholas; Cllr D Wicking (Vice Chair, charring meeting) Cllr S Zethraeus; Cllr J Pope

In attendance: D/Cllr D. Pratt, , and one member of the public

2020/211	<u>RECORDING OF MEETING</u> a) In the absence of the Clerk, Cllr Pope recorded the meeting for minutes.	
2020/212	<u>APOLOGIES FOR ABSENCE</u> a) Cllr Cleaver and a member of the public, who was an observer at the last meeting, gave apologies. Nicola Glading, clerk and Cllr Oakes sent apologies. b) Council accepted the apologies received.	
2020/213	<u>DECLARATIONS OF INTEREST</u> None	
2020/214	<u>VACANCY-CO-OPTION OF PARISH COUNCILLOR</u> Not considered. To move to next meeting. A member of the public who observed the last meeting is interested in being co-opted but was unable to attend the meeting.	
2020/215	<u>PUBLIC PARTICIPATION</u> 1. A resident raised the issue of neighbourhood support during the COVID19 self- isolation period of 12 weeks and suggested a form to be circulated to residents. It was noted that this is on the meeting agenda. 2. A resident asked if the plaque for Annie Hand's tree is being organised. It was noted that Cllr Cleaver is liaising with Annie's partner to arrange this.	
2020/216	<u>UPDATES FROM COUNTY and DISTRICT COUNCILLORS</u> a) The Councillors heard an update from District Councillor Dr.D.Pratt. Cllr Pratt apologised for missing the last meeting. He referred to his report and added the following: District Council Officers are now working from home. The Council run Leisure Pools at Sudbury and Hadleigh have closed. Cllr Pratt congratulated the Parish Councillors for the tree planting in the village. He	

	<p>asked for any further ideas for areas in Battsford to plant trees or designate as Roadside Nature Reserves. Cllr Zethraeus discussed the churchyard. Cllr Lambotte is hoping that the Woodland Trust will be donating trees to Parish Council in 2021.</p> <p>b) County Councillor K.Oakes was not present at the meeting</p>	
2020/217	<p><u>MINUTES OF THE PARISH COUNCIL MEETING held 21st JANUARY 2020</u></p> <p>a) The minutes of the Parish Council meeting held on Tuesday 18th February 2020 were discussed. One alteration to the wording was suggested in 2020/203 and agreed. The Minutes were unanimously AGREED and the Vice Chair authorised to sign the same.</p>	
2020/218	<p><u>MATTERS RELATING TO PLANNING APPLICATIONS FOR BATTISFORD</u></p> <p>a) Application reference - DC/20/00050 Proposal: Full Planning Application - Engineering works to increase size of Pond (retention of) Location: Bevants Farm Barn, Burnt House Lane, Battsford, Stowmarket Suffolk IP14 2NE. http://www.midsuffolk.gov.uk/planning/developmentmanagement/application-search-and-comment/search-for-applications</p> <p>b). Application Reference: DC/20/00130 (Planning refusal for Noting) Proposal & Location of Development: Outline Planning Application: Erection of 4No detached dwellings, land South of Mill Road, Battsford, Suffolk Application reference – CD/20/00050</p> <p>a) The retrospective application was AGREED.</p> <p>b) The Planning Refusal was noted.</p>	
2020/219	<p><u>MATTERS RELATING TO DEFIBRILLATORS</u></p> <p>a) Update on defibrillators: Cllr Nicholas reported the defibrillator is now working. Julia Stevens-Rowe, BDCC Secretary has been in touch with the appropriate advisers at Heartbeat and it all seems in order. It could now be handed to the BDCC.</p> <p>Cllr Lambotte noted that if the defibrillator is handed over to the BDCC, then as a Parish Council asset, a formal letter should be written to that effect, to Combs PC or the BDCC.</p> <p>It was AGREED to move this item to the next meeting because it entails the disposal of an asset.</p>	
2020/220	<p><u>MATTERS RELATING TO CEMETERY</u></p> <p>a) Update on `Betty Buckle` plaque: Cllr Pope has spoken to a relative who would like the plaque to be displayed. The Council has AGREED for the plaque not to be placed on the new bench. It was suggested that an alternative could be a board or stand to be placed in the cemetery. It was agreed that the plaque should be displayed to commemorate a previous Cllr and church member. To be discussed at the next meeting.</p> <p>b) Cllr Zethraeus confirmed the Tree surgeon has been paid.</p>	

	A suggestion has been made by a resident that a layby could be created within the wide verge next to the Commemorative Gates into the Cemetery. This would be complicated and expensive. Moved to next meeting	
2020/221	<p><u>CLERKS REPORT</u></p> <p>a) The clerk was not in attendance.</p> <p>b) The Litter Pick was discussed. In view of the advice regarding COVID-19, a vote was taken and it was AGREED to postpone the Litter Pick until later in the year. Councillors and residents can litter pick when out walking as individuals during self isolation. Cllr Pratt offered to help if he can.</p> <p>c) PING application: Not discussed.</p> <p>d) Annual Assembly invitations: This was discussed and it was AGREED to seek advice from SALC on how the Assembly can be rearranged to meet the COVID-19 advice and legal requirements.</p> <p>e) Litter pick equipment. Discussed. There was some uncertainty about where this will be delivered. Cllr Lambotte offered to collect and store the equipment.</p> <p>f) Electric car charging points: not discussed.</p> <p>g) Apple Juicing Project: Discussed and it was AGREED to put on hold until after the COVID-19 period.</p>	
2020/222	<p><u>GOVERNANCE MATTERS</u></p> <p>a) Cllr Lambotte was appointed as SALC representative.</p> <p>b) Compliance</p> <p>c) The Standing Orders were discussed and reviewed. They were AGREED.</p> <p>d) Cllr Lambotte led this item. The form he had prepared was discussed, approved and AGREED.</p>	
2020/223	<p><u>MATTER RELATING TO BPC ASSET REGISTER</u></p> <p>a) The storage facility to the front of the Village Hall, (which has been changed from a bus shelter to a store for the play group) was discussed. ACTION: Cllr Wicking to discuss with the Chair of the Village Hall management committee, Dean Williams.</p>	
2020/224	<p><u>DATES OF PC MEETINGS from JULY 2020</u></p> <p>This was discussed, but no dates fixed. Advice is needed from SALC about how to hold future meetings.</p>	
2020/225	<p><u>ADDITIONAL SITES FOR SPEED INDICATOR DEVICE</u></p> <p>Siting of other posts was discussed. It was agreed that the current post in Mill Road is not viable. It may be possible to move the post to a better position. Other sites discussed were Deadmans Lane (Straight Road end) and opposite the current one by the Play Area. There have been no problems with the batteries or maintenance so far. After discussion it was voted and AGREED to purchase 2 more brackets immediately. To be discussed at the April meeting or the next one when the Clerk is in attendance.</p>	
2020/226	<p><u>CHAIRS ITINERARY and REPORTS</u> (on the night)</p> <p>a) <u>Chairs report</u> Cllr Cleaver was not able to attend.</p> <p>b) <u>Councillors reports</u></p> <p>(i) Update on Neighbourhood Plan: Cllr Lambotte reported that there was a good response, with 8 volunteers so far. Unfortunately, they are unable to go ahead because of the COVID-19 situation. Cllr Lambotte has a PP presentation and draft plan suggestions read to start when they are able to do so.</p> <p>(ii) Update on Speed Indicator Device statistics: Cllr Lambotte gave the statistics for the SID. The SID located opposite the play area gave an average speed of 36.5 miles per hour. This is a good</p>	

	<p>improvement over time. It was agreed that the SID is a worthwhile investment, which is proving effective for the safety of the community.</p> <p>(iii) Mobile Library: Cllr Nicholas reported that the Mobile Library Service will have to be stopped until further notice. The drivers are still to come back to Cllr Nicholas about a second stop. This can be taken up again after COVID-19.</p> <p>(iv) Drainage Issues on Church Road.</p> <p>Cllr Zethraeus described the problems in Church Road which are long standing but have recently become worse. A drain is probably blocked outside Garden House. The new residents have cleared their ditch outside the property. It was AGREED that a report should be sent from the Parish Council to Highways@ suffolk.gov.uk. or letter from the Parish Clerk.</p>	
2020/227	<p><u>FINANCE/ AUTHORISATION OF PAYMENTS</u></p> <p>1.Finance The accounts as listed were AGREED</p> <p>3. Grants/Donations</p> <p>a. Donation request from the Four Parishes Magazine. £30.00. Approved. b. Donation request for Barclif Newsletter. £100. Approved. c. Donation request from Village Hall for £150 for broadband. Approved.</p>	
2020/228	<p><u>18 EXCHANGE OF INFORMATION</u></p> <p>i) Cllr Zethraeus reported a donation of spiral tree protectors. ii) DCllr Pratt shared information about a letter to Ringshall residents offering help to any vulnerable residents who may require shopping etc. A discussion about how the PC can offer help quickly. AGREED to write a letter with tear off form to be distributed to all houses in the village by next week. Cllrs to drop off the letters. Cllr Lambotte to adapt the letter. iii) Cllr Pope passed on a request from the Village Hall management committee via a resident, that a new light be purchased and fitted to the Village Hall sign, because the current one is inadequate. It was agreed that the VHMC should apply for a new grant. It was agreed that the lighting is poor.</p> <p>The second comment from the same resident was that the Village Hall Committee have questioned whether the signage for the Hall is adequate.</p>	

The meeting closed at 9.20pm

Date next meeting 21st April 2020

Draft until signed by Chair