



BATTISFORD PARISH COUNCIL

Clerk: Nicola Glading 6 Albert Rolph Drive, Lakenheath IP27 9DA
clerk@battisfordpc.org.uk
<http://www.battisfordpc.org.uk>

MINUTES

of the BATTISFORD Parish Council held via the Zoom platform on 19th January 2021

This meeting was held by virtue of the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 *These Regulations came into force 4th April 2020*
UK Statutory Instruments 2020 No. 392 PART 2 Regulation 5

Present

Cllr D Wicking Chairman
Cllr J Cook Vice Chairman
Cllr S Zethraeus
Cllr J Pope
Cllr J Wilson
Cllr C Nicholas

In attendance District Councillor Dr D. Pratt, N Glading, Parish Clerk and one member of the public (Mr Cross)

2021/74	CHAIRMAN`S WELCOME and RECORDING OF MEETING	
	None	
2021/75	APOLOGIES FOR ABSENCE	
a.	Apologies for absence were received from C/Cllr K Oakes	
b.	Council consented to accept the apologies received	
2021/76	DECLARATIONS OF INTEREST	
	None	
2021/77	CO-OPTION OF PARISH COUNCILLOR	
a.	No candidates were present	
b.	To agree that the relevant documents may be signed outside of the meeting/ not applicable	
2021/78	PUBLIC PARTICIPATION	
	Mr Cross spoke in relation to planning application DC/21/00002 This is the second application. Mr and Mrs Cross have lived in the village for 21 years This a fundamental change from the original plan A sunlight assessment has been carried out Design meets all the requirements for planning, the hedge will be retained (shielding house) The material is red brick which is more in keeping There is no gable end The footprint is 25% smaller and lower than previous application Views are shielded to the front Q: Most questions were in relation to the building lines. The Inspector commented there was little space between buildings? A: The gap has increased	

	<p>There is no overbearing encroachment to next door Q: The Inspector queried appearance? A: This is now in line and there is shielding by bushes and shrubs If Councillors think that a tweak is needed, please get back to me, happy to do so The Chairman thanked Mr Cross Mr Cross left the meeting</p>	
2021/79	UPDATES FROM COUNTY and DISTRICT COUNCILLORS	
a.	<p>Update from County Councillor K. Oakes (County Report emailed to Councillors previously) The Councillors are Interested in move to put more electric car charging points. Cllr Wicking will contact the Chair of the Village Hall Management Committee</p>	Cllr Wicking
b.	<p>Broadband: there are still some patches, no perceived benefit from the recent installation was reported Update from District Councillor Dr D. Pratt (District Report emailed to Councillors previously) Thanks to Dan for coming back so quickly re Barn Locality budget, yes possible for Quiet Lanes</p>	
2021/80	MINUTES OF THE PARISH COUNCIL MEETING held on	
a.	<p>The minutes of the meeting held on 17th November 2020 were unanimously AGREED with two changes noted: (i) Add Jan Wilson to attendees (ii) Cllr Nicholas informed that he is waiting for the COVID emergency to stop before chasing the mobile library provision</p>	
b.	It was RESOLVED that delegated authority is given to the Chairman to sign the minutes outside of the meeting	
c.	<p>Matters arising not on this agenda: Bowl Meadow follow up to next meeting, see 2021/81 (d)</p>	Next mtg
2021/81	MATTERS RELATING TO PLANNING APPLICATIONS FOR BATTISFORD	
a.	<p>NOTED: Email consultation on application DC/20/05778 - Highfields Farm, Hascot Hill, Battisford, Stowmarket Suffolk IP14 2HL Confirmation of consensus of councillors views NO COMMENT as emailed to councillors in December 2020 (expiry date 8th January 2021)</p>	
b.	<p>NOTED: BMSDC DECISION NOTICE Approval of planning application reference: DC/20/04933 Date Proposal & Location of Development: Householder Application - Erection of single storey rear extension (following demolition of existing conservatory). Newberry House, Mill Road, Battisford, Stowmarket Suffolk IP14 2LL, copied to cllrs 30.12.2020</p>	
c.	<p>NOTED: BMSDC DECISION NOTICE Approval of planning application reference DC/20/04165 Proposal & Location of Development: Erection of 1No agricultural workers dwelling subject to an occupancy condition. Tye Farm, Straight Road, Battisford, Stowmarket Suffolk IP14 2HD. E W Durrant and Sons Pump Hill House Market Hill Diss IP22 4 JZ Copied to councillors 20.11.2020</p>	
d.	<p>Bowl Meadow Development: Remaining matters: (i) Hedging: wait two months to follow up (ii) Sign to be removed: next meeting (iii) Parking area: next meeting</p>	
e.	Sunnica East and West 500MW Solar Energy Farm: statutory consultation response	

	(copied to councillors 23/11/2020) Councillors were unsure why this had been sent to BPC. Clerk to determine	clerk
d.	BMSDC Joint Local Plan: Pre-Submission 2020 NOTED: The Battisford Parish Council response was sent on 23/12/2020	Appendix A
e.	<p>To discuss APPLICATION FOR PLANNING PERMISSION - DC/21/00002 sent to councillors 05/01/2021 Proposal: Full Planning Application - Severance of garden and erection of 1No dwelling and garage (re-submission of DC/19/02290). Location: The Beeches, Straight Road, Battisford, Stowmarket Suffolk IP14 2LZ Consultation period ends 25th January 2021</p> <p>Amended 19.01.2021 (as advised by K Hales Senior Planning officer BMSDC) “ Application DC/21/00002 is for the erection of a detached dwelling with new vehicular access, there is no proposal for a new garage as part of this application. The exact application description is as follows: Erection of 1no. dwelling and creation of vehicular access (re-submission of DC/19/02290)”</p> <p>OBJECTION (Unanimous) Whilst Battisford Councillors understand what the applicant is trying to do, it was felt that the new application, while meeting some of the specific details of the Inspectors report and rejection criteria, would still create an unwelcome precedent by developing on a small strip of land.</p> <ul style="list-style-type: none"> • Layout and density of building <p>It was noted that there is a very small gap between The Beeches and Mayfield There are concerns around the appearance of `shoehorning` a property onto a very small area</p> <ul style="list-style-type: none"> • Overlooking/loss of privacy <p>The Beeches windows will overlook the new development. Very small gap between The Beeches and Mayfield.</p> <ul style="list-style-type: none"> • Parking <p>There is no garage and parking will be in front of the house.</p> <ul style="list-style-type: none"> • Previous planning decisions <p>Whilst some of the Inspectors report has been addressed, there is still the problem of development on a small area of land, which was thought to be detrimental to the area. There have been flooding problems in the past and the development may exacerbate the problem. The Council is aware that some basic utilities/ resources e.g. broadband, sewerage, and electricity supply in Battisford are nearing or at capacity level. The building would put more pressure on to these services.</p>	BPC response sent to BMSDC (K Hale SPO 23.01.2021)
f.	NOTED: Planning Consultation Request - DC/21/00169 emailed to cllrs 12/01/2021 APPLICATION FOR AGRICULTURAL DETERMINATION - DC/21/00169 Proposal: Application to determine if prior approval is required for proposed; Erection, Extension or alteration of a building for agriculture or forestry use. Location: Land, Mill Road, Battisford, Suffolk The BPC response is on BMSDC website	
2021/82	SID REPORT (Cllr Cook)	

	<p>To receive the Speed Indicator Device Report from Cllr J Cook Cllr Cook is moving device around At Bowl Meadow the maximum recorded speed was 55mph, average speeds were not too bad C/Cllr K Oakes to be asked about the ANPR that's offered and about a chicane/ similar Clerk reported that C/ Cllr Oakes is keeping the pressure up about BPC projects: however, the pandemic has meant staffing issues (sickness and isolating) Cllr Cook has set the SID software to 30 mph lower limit The Chairman thanked Cllr Cook for his report and work with the SID</p>	Appendix B
2021/83	MATTERS RELATING TO BATTISFORD NOTICEBOARDS	
a.	<p>Recent information relating to the pandemic with helplines (e.g. Home but not Alone) and regulations has been displayed on the Battisford Noticeboards. The clerk thanked Cllr Wilson for her assistance Cllr Wilson is seeking an update on the Dial a Ride service, at the moment Dial a ride can only help with medical appointments The bus goes through twice a week</p>	
b.	<p>Update on repairs to noticeboards (Ref: Minute 2020 67a.) Cllr Wicking reported that 3mm Acrylic has been cut (available from the Range); it has been scarce because of the high demand for perspex The Backing on the one at the Village hall is bubbled: these issues will be addressed once the noticeboards are stripped down Cllr Cook thinks that all the boards are repairable It was PROPOSED that the Chairman has delegated authority to expend up to £300 on noticeboard repairs. This was AGREED unanimously</p>	
2021/84	CHAIRS ITINERARY and REPORTS (on the night)	
a.	<p>Chairs report: The Chairman suggests that the support and/or service to the Battisford community is acknowledged. The Councillors were thanked for their support The Idea of having community awards which publicly acknowledge support e.g. long service It was RESOLVED to ask a local artist to design a certificate of appreciation. Cllr Pope knows of a local artist and will speak to the person Cllr Wicking will share an example of a certificate that he has found online A logo for Battisford was briefly discussed, Cllr Wicking will suggest in the Barclif. Litter pick: Cllr Wicking will confirm with Mrs Cleaver about the whereabouts of the litter pick equipment (pickers, hi vis vests, hoops, hi vis vests) and the emergency triangle. Cllr Wicking will draft an article for the Barclif, and Cllr Cook will draft a piece about the tree review and the play area Cllr Wicking was involved in the Santa's Sleigh initiative, 600 kilos of stuff was collected. Cllr Pope will draft a report for Barclif</p>	<p>Cllr Pope Cllr Wicking Cllr Wicking</p> <p>Cllr Cook Cllr Pope</p>
b.	<p>Councillors reports: Cllr Nicholas: available for litter picking and talking to people about Bowl Meadow Cllr Pope: Keeping on top of Bowl Meadow. At the play area, the pond has a lot of water in, reeds, trees across, a wildlife haven. 2021 Census information should go into Barclif Cllr Zethraeus: There is flooding on Valley Road and Church Road. Clerk to</p>	

	<p>report, by Foxes Farm / Garden House (by Church)</p> <p>Cllr Cook: The tree survey is ongoing and, when the weather picks up, he will do identified remedial work</p> <p>It would be helpful to have a list of councillors' jobs and roles</p>	
2021/85	ENVIRONMENTAL MATTERS	
a.	<p><u>Battisford Tree Survey</u>: a consensus has been achieved by email (December 2020). It was agreed that BPC will conduct our own survey, calling in contractors for remedial work as and when necessary. Cllr Wicking has produced a Draft Tree and Woodland Management Plan, circulated to all councillors 04/01/2021, this was unanimously AGREED</p> <p><u>Playing Field Lease</u>: Feb 1993 for 99 years. Chairman and Vice Chairman are ex officio members responsible for paying rent. Registered as a common. Rent paid by direct debit</p> <p>A working party from the village to come and tidy up was suggested (Autumn 2021 because of COVID)</p> <p><u>Hedge on Western edge of village green</u>- there are some gaps</p>	Appendix C
b.	<p>The email from Mr C Knock (emailed to cllrs 06.01.2021) was discussed. Mr Knock has potted several trees and will be happy to replace any planting that does not survive the winter.</p> <p>The Chairman thanked Mr Knock</p> <p>Additional planting suggested:</p> <p>Small trees round back edge of cemetery e.g. Crab apple, Hawthorn</p> <p>Hedge on Western edge of village green: there are some gaps</p> <p>Cllr Pope will contact Mr Knock about a broken stake that has been noted</p>	Cllr Pope
c.	<p><u>Quiet Lanes initiative</u> (Cllr Zethraeus is lead councillor)</p> <p>BPC are registered with the initiative team. Burnt House Lane is approved</p> <p>Church Road is subject to a traffic survey.</p> <p>BPC are Included in the third wave. There is Facebook meeting 25th January, Cllr Zethraeus will attend</p> <p>Cllr Zethraeus reported that Suffolk County Council will provide £600 grant per parish</p> <p>The cost depends on the type signs BPC choose (between c. £800 to £1,000)</p> <p>Possible to reduce to one lane to reduce expenditure</p> <p>There is now advice on Quiet Lanes in the Highway Code</p> <p>Burnt House Lane is naturally a quiet area; in Church Lane the traffic can be dangerous (C class road)</p> <p>3rd category end date in July 2021</p> <p>Burnt House Lane is the boundary between Combs parish and Battisford parish</p> <p>D/Cllr Pratt will look at funding from next years Locality Budget</p> <p>It was AGREED that BPC will proceed with the Quiet Lanes initiative</p>	Cllr Zethraeus
d.	<p><u>Green initiatives</u> and Locality budget funding</p> <p>The email circulated by D/Cllr D Pratt to Cllr J Pope 3/12/2020 was discussed.</p> <p>It was RESOLVED to investigate the pond at the playing field as an appropriate project, by improving light, assessing and implementing what is best for wildlife and generally improving the surrounding area.</p> <p>Cllr Pope will contact Suffolk Wildlife Trust about the pond</p>	Cllr Pope
2021/86	MATTERS RELATING TO THE CEMETERY	
a.	The Battisford Cemetery Regulations were reviewed, with one change to grave decoration prohibitions: unanimously APPROVED	
b.	The cemetery pricing structure was unanimously APPROVED (no changes)	
c.	The re-setting of the cemetery gates was DEFERRED until February meeting	

d.	The trimming back the Yew trees at the entrance to the cemetery was DEFERRED until February meeting	
2021/87	REVIEW OF INTERNAL AUDITORS REPORT	
a.	The update on compliance with internal auditor's report was DEFERRED until February meeting	
2021/88	GOVERNANCE: REVIEW OF POLICIES, PROCEDURES and REGULATIONS	
a.	It was unanimously RESOLVED to adopt the Battsford Parish Council Financial Regulations (NALC 2019)	
b.	The Battsford Parish Council Standing Orders were reviewed and unanimously APPROVED	
c.	Review of Battsford Parish Council Code of Conduct (Recommend review once the outcome of the outstanding NALC formal review is advised) was DEFERRED	
d.	Review of Battsford Parish Council Co-option Policy: unanimously APPROVED	
e.	Review of Battsford Parish Council Emergency Plan: unanimously APPROVED	
f.	Review of Battsford Parish Council Guiding Principles - Street Naming: unanimously APPROVED	
g.	Review of Battsford Parish Council Internal Control Systems: unanimously APPROVED	
h.	Review of Battsford Parish Council Reserves Policy: Review of Battsford Parish Council Internal Control Systems: unanimously APPROVED	
i.	Playing Field Agreement: update / covered	
2021/89	FINANCIAL MATTERS	
a.	December 2020 to January 2021 Accounts, payments due (showing invoices and bank account) and Income: unanimously APPROVED It was RESOLVED to authorise the Chairman to sign the accounts payable paper outside of the meeting	Appendix D
b.	The Precept on Charging Authority form 2021-2022 was unanimously APPROVED It was RESOLVED to authorise the Chairman to sign the agreed Charging Authority form outside of the meeting	Appendix E
2021/90	EXCHANGE OF INFORMATION	
	None	
2021/91	EXCLUDED ITEM	
	It was RESOLVED that, under the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the meeting due to the confidential nature of the business to be discussed at item 2021/92 (commercially sensitive)	

DATES OF FORTHCOMING MEETINGS: for up to date information please see BPC website <http://www.battsfordpc.org.uk/battsford-parish-council/meetings/>

February 23rd 2021, March 23rd 2021, April 20th 2021, May 18th 2021, June 22nd 2021

Meeting ended 9.15 pm

2021/92	EXCLUDED ITEMS (commercially sensitive)						
a.	The quotations for the work on the slide mound were examined and discussed. It was unanimously AGREED to accept the quotation from Eastern Play Services:						
	<u>Contractor</u>	<u>Works to be undertaken by contractor</u>	<u>Works to be undertaken by residents</u>	<u>Cost</u>	<u>Warranty/backup</u>	<u>Disposal/ environmental factors</u>	<u>Notes</u>
Eastern Play Services 3, Red House Barns, Ashbocking, Ipswich, Suffolk, IP6 9LD	All works to be completed by contractor: Install slide, steps, turf, ground mats/mesh. Remove slide, steps and foundations, import 14 tonnes topsoil and 27 tonnes sub-base to cover 90m2 and compact to 300mm.	n/a	£5,285 + VAT £6,342 (c£300 increase)	Open-ended	Not supplied	Accreditation to SMAS, API, Marshalls Register Referees; South Norfolk Council, Babergh/Mid Suffolk, West Suffolk Council	
Vice Chair, Cllr Cook, will advise contractors and supervise the work. It would be prudent to delay starting the work until the weather is drier.							
b.	The discussion of quotations for grass cutting at the Cemetery, Play area and Playing field was DEFERRED						

Appendix A

From: Babergh District Council and Mid Suffolk District Council

<baberghmidsuffolk@oc2.uk>

Subject: Representation received. ID:21182 Date: 23 December 2020 at 11:37:10 GMT

> To: denis@wicking.me

Mr Denis Wicking,

Your representation has been received. ID: 21182 Type: Support

Document: BMSDC Joint Local Plan - Pre-Submission Reg19 (interactive) 2020

Section: 11.05

Summary:

Battisford Parish Council recognises major infrastructure limits to development in Battisford and the surrounding areas:

1. Water supply is dependent on pumping stations which have failed recently disrupting supply for up to 24 hours;
2. Sewage waste mains for 150 properties runs through a small (150mm) pipe ;
3. Electricity supply is constrained and cannot be expanded without considerable cost as evidenced by a recent request to supply electricity to the village green;
4. Broadband rollout has improved service but there are some properties still below 10MBbs and none above 25Mbs except where commercial provision has been provided at great cost.

Battisford Parish Council notes the JLP and recognises major infrastructure limits to development in Battisford and the surrounding areas:

1. Water supply is dependent on pumping stations. These are single points of failure which have failed within the last 24 months resulting in disruption to supply for up to 24 hours;
2. Sewage waste mains (about 150 properties are connected) is limited by a small (150mm) pipe running to Combs;
3. Electricity is constrained and additional capacity cannot be provided without considerable cost as evidenced by a recent request to supply electricity to the village green;
4. Broadband rollout has improved service but there are some properties still below 10MBbs and none above 25Mbs except where commercial provision has been provided at great cost.

Services in Stowmarket and Needham Market that Battisford residents exploit are planned for expansion in line with population growth - Police, Fire, GP and other health service provision, Education at all levels (from infant to adult continuing education). As a relatively elderly community, Battisford residents are particularly vulnerable to dilution of capacity in these services.

Appendix B

SID Traffic Report November/December 2020

Bowl Meadow 02/11/20

Traffic Report From 02/11/2020 11:00:00 AM through 23/11/2020 04:59:59 PM

Max Speed = 55.0 MPH on 16/11/2020 07:10:00

Total Vehicles = 6,328 counts

Speed

Speed limit: 30 MPH

85th Percentile Speed: 33.1 MPH

50th Percentile Speed: 26.9 MPH

Average Speed: 26.3 MPH

% over limit 27.5%

Avg speeder 34.0 mph

Community Centre Nov/Dec 2020

Traffic Report From 23/11/2020 04:00:00 PM through 14/12/2020 09:59:59 AM

Max Speed = 60.0 MPH on 28/11/2020 03:25:00

Total Vehicles = 9,334 counts

Speed

Speed limit: 30 MPH

85th Percentile Speed: 33.1 MPH

50th Percentile Speed: 27.7 MPH

Average Speed: 27.3 MPH

% over limit 28%

Avg speeder 34.2 mph

Recreation Ground mid Dec 2020

Traffic Report From 14/12/2020 11:00:00 AM through 05/01/2021 01:59:59 PM

Max Speed = 70.0 MPH on 16/12/2020 23:10:00

Total Vehicles = 5,451 counts

Speed

Speed limit: 30 MPH

85th Percentile Speed: 38.4 MPH

50th Percentile Speed: 30.5 MPH

Average Speed: 30.8 MPH

% over limit 52.6%

Avg speeder 36.3 MPH

Appendix C

Policies, Plans and Processes

Tree and Woodland Management Plan

Document reference	:	BPC Open Spaces - Tree and Woodland Management Plan
Issue	:	0.1
Issue date	:	Monday, 7 December 2020
Period of validity	:	
Status	:	Initial Draft
Distribution	:	
Prepared by	:	Denis Wicking
Reviewed	:	
Checked	:
Approved	:	

Amendment history

date	issue	status	author
20 December 2020	0.1	first draft for review	Denis Wicking

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1.Introduction and summary

1.1.Introduction

This is review of the Trees, woodland and hedging within the two Open Spaces managed by Battisford Parish Council (BPC):

- Battisford or War Memorial Cemetery in Church Road opposite St Mary's parish church
- Village Green on the corner of Straight Road and Burnthouse Lane

It is designed to show that BPC has a process to assess and manage the trees and woodland in those two Open Spaces. prepare for major disruptions and minimise their impact on Battisford. It will be the main record of both the process and management activities.

The benefits of this plan are:

- ensuring understanding of the Health and Safety risks
- defining clear processes for managing issues as they arise
- defining policies for managing the Open Spaces
- minimizing legal liability

1.2.Status

This is the first issue of this plan. It is effective immediately for the management of the Open Spaces.

Pending the inclusion of this plan in Policies, paper copies should be held by all councillors and the Proper Officer in a safe place outside of the office (e.g. at home).

2.Scope

The Village Green: an area of 1.32 ha on the corner of Straight Road and Burnthouse Lane. It was established in 1992 and is I rented on a 99 year lease from Mr Peter Rushbrooke. The space consists of 360m² car park and entrance, 800m² play area with equipment, 5600m² grass and a mixed woodland of 6500m² (including a 150m² ha pond). The first tree planting was in 1992 and there have been further additions. Vehicle access to car park and the Open Space is via a lockable steel gate and a further lockable inner gate. Code for locks are maintained by the Lynch Airds. Pedestrian access is via the same car park entrance, a gate on the south west corner of the site and a gate on the south of the site by the Battisford village sign.

The Cemetery was opened in 1922, the land having been donated by (TBC). It is 0.33 ha and surrounded by trees and hedge. The access is by foot through the War Memorial gates erected at the time of opening

The primary areas to be covered in this plan are:

- Regular monitoring for health, damage and potential danger of any large trees (those with circumference greater than 1 (one) metre, measured 1 metre from the ground. This includes any tree with multiple forks, but excludes clumps of coppiced trees with multiple small limbs

- Plantation management including but not restricted to coppicing, thinning woodland to prevent overcrowding of large trees, cutting back long branches and removal of “blown in” non-native plants
- Managing green spaces - mowings, hedge cutting,
- The St Mary’s churchyard is not managed by the BPC, although it was formally closed in 1922 when the village churchyard was opened (advised by Caroline Burgoyne). BPC makes financial contributions to the maintenance of this churchyard under regulation (TBC).

The management of the playground equipment is not covered in this plan.

3. Plan assumptions

The plan should be effective subject to the following assumptions:

- The plan is kept up-to-date, its existence has been widely communicated and it is readily available.

3.1. BPC Key preparatory activities

A number of additional processes or checks are needed to ensure that BPC.

3. Inspection History

Trees are identified by what3words addresses. More details can be found on [what3words.com](https://www.what3words.com). These give a location to within 3 square metres (subject to the accuracy of the device used to find the location).

Appendix A Monitored Trees in Village Green Open Space

3 word address	Label
///firewall.swift.poodle	Ash tree
///proudest.tentacles.science	Collapsed tree to chop
///encoding.deluded.bedrock	Garden plants to remove
///golf.dairy.movements	Hazel dead branches break off, leaning
///nooks.lifeguard.mixers	Multi forked tree
///grub.selects.hooked	Multi forked tree
///civil.supple.severe	Oak
///lively.worksheet.accordion	Oak tree
///bead.claps.stoops	Silver birch tall 2 ivy damage?
///detect.onlookers.slot	Silver birch tall leggy?
///rats.lucky.scrapped	Silver birch three forks from stump two at wide angles
///requests.represent.different	Similar tree with chunky branches
///fragments.relay.cheetahs	Tall snappy tree branching at two metres
///obtain.thuds.alcove	Tree forking at 800mm
///difficult.commenced.inkjet	Twisty willow
///headstone.wildfires.birthdays	Two forks 800mm of ground
///reading.masterpiece.crowbar	Walnut tree
///wallet.order.rejoins	Willow branching from 800mm
///chairing.premiums.figs	Willow branching wide from 1metre
///slugs.melt.zoos	Willow forking at 1.5m
///cooks.flight.polishing	Willow leaning at 15 degrees
///poses.attic.decimals	
///punt.draining.stag	
///chose.prowling.speak	?? 108cms same as the one Stella photographed.
///offices.relatives.hiking	?? 113cm. Stella took photo. Seems good condition.
///firepower.courier.obscuring	Cherry. 102cms
///scanning.templates.toys	Scots pine. 1m .
///broached.ages.tracks	Small leaved lime 1mtr

Appendix D

BATTISFORD ACCOUNTS PAYABLE		
January 2021		
<u>Payments due</u>		
<u>Payee</u>	<u>Item</u>	<u>Amount</u>
N Glading	Salary December 2020	330.98
N Glading	Salary January 2021	330.98
N Glading	Office expenses Oct, Nov, Dec 2020	£78.00
N Glading	Printer Inkjet	£33.32
N Glading	EADT advertisement for grass cutting contractor	£34.80
Comm Heartbeat Trust	Pads for defibrillator	£104.40
Comm Heartbeat Trust	Batteries for defibrillator	£223.20
N Glading	Reams of paper third share (Amazon)	£6.63
ICO	Registration Certificate	£35.00
Battisford and District Cricket Club	Grant	£250.00
<u>Post Agenda</u>		
SALC	Provision of payroll service to 31st March 2020	£54.00
SALC	Annual Audit year ending 31st March 2020	£186.00
<u>Payments In</u>		
Cemetery	Burial P Brett	£300.00
HMRC	VAT refund 2019-20	£1,255.57
Cemetery	Stonemason fee	£100.00

See Paper for copies of invoices

Appendix E

Precept on Charging Authority

PARISH OF

BATTISFORD

Local Government Finance Act 1992

PRECEPT UPON CHARGING AUTHORITY

To **MID SUFFOLK DISTRICT COUNCIL** being the Relevant Charging Authority for the above Parish.

YOU ARE HEREBY DIRECTED to pay to (Name of bank) Unity Trust Bank

(Account No) 20423382 (Sort Code) 60 83 01

(Being the Bankers of the Parish Council/Meeting of the above-named Parish)

at PO Box 7193, Planetary Road, Willenhall

Postcode WV1 9DG

Twelve thousand three hundred and twenty pounds

the sum of (amount in words) _____

£ 12,320.00

TO BE PAID IN TWO EQUAL INSTALMENTS, EITHER:-

1ST INSTALMENT OF £6,160

TO BE PAID NO LATER THAN: 30 APRIL 2021

2ND INSTALMENT OF £6,160

TO BE PAID NO LATER THAN: 30 SEPTEMBER 2021

Being the Parish Council/Meeting's **total precept requirement** for the financial year commencing 1 April 2021 from the **MID SUFFOLK DISTRICT COUNCIL** Collection Fund to meet the expenses payable by the Parish Council/Meeting under the Local Government Acts.

SIGNED at a meeting of the Parish Council/Meeting held on 19th January 2021*

Presiding Chairman SIGNATURE _____

COUNTERSIGNED (Clerk to the Parish Council/Meeting) *N. Glading*

PLEASE RETURN SCANNED FORMS TO : Precept@baberghmidsuffolk.gov.uk

ALTERNATIVELY: FINANCIAL SERVICES, BABERGH AND MID SUFFOLK DISTRICT COUNCILS,
ENDEAVOUR HOUSE, 8 RUSSELL ROAD, IPSWICH, IP1 2BX BY **31 JANUARY 2021**