

Battisford Parish Council

I hereby give notice that the Annual Parish Meeting and Annual Meeting of Battisford Parish Council will be held on Tuesday 17th May 2016 at 7.00pm, in the Community Centre, Straight Road, Battisford.

Signed: Clerk

Agenda

Annual Parish Meeting – 7.00pm

1. Introductions
2. Apologies
3. Will Thomas – University Campus Suffolk – Housing Needs Survey
4. Minutes of the last meeting held on 19th May 2015
5. Matters arising from the minutes
6. Parish Council Chairman's Report
7. County Councillor's Report
8. District Councillor's Report
9. Parishioners questions, suggestions and comments

Annual Parish Council Meeting – 7.30pm

1. Election of Chairman and Declaration of Office as Chairman
2. Election of Vice-Chair
3. Declaration of Office – Vice Chair and Officers of the Parish Council
4. Return of electoral expenses
5. Apologies for absence
6. Declarations of Interest
7. Public Forum
8. Minutes of meeting held on 5th April 2016 & 26th April 2016 (extraordinary meeting)
9. Matters arising from minutes
10. County Councillors Report
11. District Councillors Report
12. Parish Council Chairman's Report
13. Planning
 - a. Planning application received for consideration
 - i. 1746/16 – West View, Mill Road, Battisford IP14 2LT – Erection of a single storey rear extension – Consultee comments extended to 18th May 2016
 - ii. 1835/16 - 5 Bowl Road, Battisford, Stowmarket IP14 2LG - Erection of a single storey front extension including porch (Revision to planning approval 0029/16)
 - iii. 1611/16 - 1 Church Road, Battisford, IP14 2HQ - Remove cement render from gable end and replace with chalk/fibre lime render. Render with limewash
 - b. Decisions received from MSDC
 - i. 0732/16 - The Oldings, Hascot Hill, Battisford IP14 2HL - Demolition of existing storage building & associated outbuildings. Change of use of land for the stationing of 2 holiday lodges and construction of associated visitor car parking and cycle storage
 - ii. 1634/16 - Foxes Tye, Straight Road, Battisford, IP14 2HD - Erection of porch to front elevation
14. Finance
 - a. Accounts review to date
 - b. Payments received – None received

- c. Payments to hand
 - i. SALC – Councillor Training (Cllr Cleaver) - £120.00
 - ii. S Meech – Overtime and Expenses - £99.80
- 15. Annual return
- 16. Financial regulation review
- 17. Standing order review
- 18. Risk assessment review
- 19. Asset register review
- 20. Members interest – pecuniary and non-pecuniary
- 21. Transparency Fund 2016/2017
- 22. Defibrillation machine/training/2nd phone box adoption
- 23. Reply from highways regarding preschool safety precautions
- 24. Barclif contribution
- 25. Correspondence
- 26. Any other business for inclusion on the next agenda
- 27. Date and time of next meeting – Tuesday 28th June 2016 at 7.30pm